

Jones called the meeting to order with the following members present: Borland, Brown, Wagner for Champlin, Clarke, Delen, Cole for Depperschmidt, Doust, Ekman, Hurst, Kak, Lloyd, McCann, Miller, Oberhelman, Clarke for Peek, Perea-Fox, Richards, Royer, Siddons, Sheehan, Tenorio, VanOverbeke, Vogel and Wanger.

Also present: Bastani, S., Bird, L., Levine, B., Lowe, K., Hartman, J., Link, S., Loeffert, J., Sandefur, G., Shutt, G., Smith, B., Taber, C., Tucker, S., Weaver, J and Wray, K.

Absent: Collins, Johnson, Lewis and Nabar.

## HIGHLIGHTS

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Remarks and Comments – Dr. Sandefur for President Hargis.....	
Report of Status of Faculty Council Recommendations and other Vice Presidents.....	
Reports of Liaison Representatives .....	
Wellness Center.....	
SAC .....	
GPSGA.....	
AAUP .....	
Women’s Faculty Council.....	
Graduate Faculty.....	
Reports of Standing Committees .....	
Academic Standards and Policies .....	
Athletics .....	
Budget .....	
Campus Facilities, Safety and Security .....	
Diversity.....	
Faculty .....	
Long-Range Planning and Information Technology .....	
Research .....	
Retirement and Fringe Benefits .....	
Rules and Procedures .....	
Student Affairs and Learning Resources .....	

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Jones called the meeting to order and asked everyone present to sign the roll call as it is circulating the room and if you are a proxy for someone please sign your name as well as the council member for whom you are representing. Jones stated that everyone should have received a copy of the minutes from last month. Jones asked for a motion to approve them as presented. VanOverbeke moved and McCann second. Motion passed. Jones asked for approval of the modified agenda. VanOverbeke moved and Perea-Fox second. Motion passed.

Jones stated that President Hargis had a last minute appointment and is unable to attend today’s meeting. Provost Sandefur will give stand in for him today.

**Remarks and Comments – Dr. Sandefur for President Hargis:**

Sandefur stated that the President had planned on attending but was called away this morning. Sandefur stated that the finalists for the CVHS dean position would be announced soon. At this point, there are four finalists and they will begin coming to campus next week. An announcement will be made once they get date of the final candidate. Sandefur stated that there are some great candidates.

Sandefur said that what used to be International Studies and Outreach is morphing into Global Studies and Partnerships. The administration is doing a dean search for this as well. Sandefur stated that Steven Wilson, Human Science Dean, chairs this committee. The committee is conducting teleconferences and videos next week with approximately twelve people.

Sandefur has no updates on the budget.

Sandefur reminded everyone that it is only eight weeks until commencements.

**Report of Status of Council Recommendations:  
President Hargis, Provost Sandefur, and/or Vice Presidents**

**VP Weaver:**

Weaver stated that the American Airlines flight schedule has changed. OSU is disappointed in what they have done. Especially in that, they did not consult with OSU or the city of Stillwater prior to making these changes. Weaver apologized to anyone whose travel plans were changed due to this and stated that OSU is working on fixing the situation.

**VP Bird:**

Bird stated that they received no reports of student losses over the Spring Break. Which is a blessing because we usually do.

**Provost Sandefur:**

Sandefur stated the following recommendation is still pending:

16-05-01-LRPIT: Appropriate Use Policy

**Report of Liaison Representatives:**

A. Wellness – Mary Talley

## The Department of Wellness

Employee Programs: March 2017

### Family FIT

Saturdays, Mar. 25, Apr. 1, 8, 22, 29, May 6  
9:30- 10:15 a.m.  
Colvin Recreation Center, Dance Studio 1  
Free

Looking for a way to keep your family active? You and your children, age 6 years and older, can be active together, helping the whole family develop a healthy lifestyle. This 6-week series features different class formats each week- such as yoga, dance party, POUND or total fitness.

### Cowboy Cooking School: Argentinian Inspired Menu

Friday, March 31  
Noon - 12:50 p.m.  
Seretean Wellness Center  
Registration Deadline: Friday, Mar. 24  
\$20 for members, \$25 for non-members

Join Chef Federico Aime, faculty member of the Spears School of Business at OSU, for an Argentinian inspired class. The menu includes: seared Galician octopus with Murcia pimenton, Chaco inspired beef tenderloin with potato dominoes & charred fennel and zucchini salad, and Dulce de Leche flan.

### Live Active Challenge

Monday, March 20 - Friday, April 14  
Online  
Register Today!

Join the competition against Baylor University! The goal of this campus challenge against Baylor is to encourage students and employees to increase their activities, improving their health and well-being. The "most active" University will receive a traveling trophy. To register, visit [liveactive.challengerunner.com](http://liveactive.challengerunner.com)



Phone: 405-744-WELL (9355)  
Web: [wellness.okstate.edu](http://wellness.okstate.edu)  
Email: [wellness@okstate.edu](mailto:wellness@okstate.edu)  
Facebook: [facebook.com/osuwell](https://www.facebook.com/osuwell)  
Instagram: @OSUWELL  
Twitter: @OSUWELL  
Snapchat: OSUWELL

### Wellness Wednesday:

#### Fire is Everyone's Fight

Wednesday, April 19  
Noon  
Seretean Wellness Center  
Registration Deadline: April 14, noon  
Free; \$10 fee for no-shows

Join Nancy Trench, a leader in designing and implementing home fire safety projects. She will discuss home fire facts and provide steps you can use to be more fire safe.

### Run, Rabbit, Run

Saturday, April 1  
2 p.m.  
Colvin Intramural Fields  
Registration to Guarantee Shirt on day of event: Tuesday, March 21, Noon  
\$7 per person (Includes t-shirt)

Wear bunny ears to this family-fun event as you run, walk, hop or trot 1-mile through campus. Stay after the race for an egg toss and other field day activities. The first 200 registrants receive a t-shirt. Register today at the Seretean Wellness Center.

### Cowboy Cooking School: Spring Forward with a Quick and Healthy Menu

Thursday, April 20  
Noon - 12:50 p.m.  
Seretean Wellness Center  
Registration Deadline: Friday, April 14  
\$20 for members, \$25 for non-members

Join Chef Trey Wilson for a quick and healthy menu. The menu includes: salad of spring vegetables, roasted steel-head trout, roasted tri-color carrots, braised swiss chard, and carrot top, olive oil lemon curd with fresh berries.

B. Staff Advisory Committee – Karissa Lowe

Committees continue with their Spring projects:

- The Events Committee continues to plan the Staff Celebration Day Picnic event. They have chosen Mexico Joes as the caterer for the event serving a nacho bar.
- The PB&B are taking applications for the Joe and Patti Weaver Staff Scholarship Award for former SAC members. All past SAC member who served at least one year and left in good standing are eligible. There are two \$1000 scholarships available for the Spring 2017 semester. The application deadline is April 3<sup>rd</sup>.
- The Staff Development Day and Distinguished Service Awards was scheduled as planned February 22<sup>nd</sup> at the Alumni Center Click Hall. Thirteen distinguished awards were presented by President Hargis. Lory Ferguson was this year's winner and her photograph, along with the other finalists are on the Staff Advisory Council website.
- The Fund Raising Committee is preparing for the annual upcoming Parking Space Raffle. You can purchase tickets from any SAC member or call Michelle Chitwood or John Stephens of the committee. Tickets are \$5.00 each this year.
- The PB&B Committee has finished reviewing their Staff Satisfaction Survey With the help of Jamie Payne in Human Resources they were able to answer several questions that were asked in the survey regarding policy. A report of the Survey will be provided to the council members at the end of this council year.
- The Rules and Procedures Committee are taking nominations for open SAC positions for the coming year. Nominations for the 2017 Election will be accepted **March 1 - April 7, 2017 at 5 p.m.** The Election Nomination process can be referenced on the SAC website under the Election tab.
- The Communications Committee is working with the Rules and Procedures Committee on the SAC elections. They have updated the Members page on the website and continue to keep the staff informed with the monthly newsletter and Facebook page.

Submitted by Sue Goad, SAC Chair

Report given by Karrison Lowe, SAC Awards & Recognition Committee

C. GPSGA – Solmaz Bastani

GPSGA has had 3 GA meetings in Spring so far. In these meetings, except from having speakers from different departments and carrying on the regular GPSGA work, we passed a resolution that objects to a bill that was introduced in Senate for increasing student fees. Also, a resolution to support diversity amongst our graduate students. We spent a lot of time on finding the statement to resolve the issue between SGA and GPSGA regarding how the AFAP money is spent. We finally found the statement and now the issue is solved. However, according to the statement and SGA by-laws, GPSGA can claim 6 senate seats designated for graduate students. Our Parliamentarian is pursuing the revoke of the seats.

In line with our goal to improve GPSGA communication with students, administration and faculty, we have kept an up-to-date website, our social media (Facebook, Twitter, Instagram, and Monday memo), revised and formatted all treasury forms, created a new LinkedIn group, implemented online event registrations, prepared newsletter for the Fall newsletter emphasizing the grants, awards and funds GPSGA provide through the year to all graduate students.

On May 22, we will host a professional development workshop with the title of *“the mindset of leadership”* to reward the hard work of reps and liaisons and exec board members. We are thinking of making it open to all Graduate Students with the registration priority for GPSGA reps/liaisons! This is one of the workshops being offered by Meridian Tech and the students will be given a certificate to include in their resume.

We are going to host our largest annual event, the Graduate Education Week in joint with Graduate College during which we will have the series of events e.g. Phoenix award, research Gala, Graduate students’ mixers and etc. The flier and hand out of the events will be posted very soon. Also, we will have a cookout at Boomer Lake on 26th. You are all invited ☺

We have also overseen the SGA elections. Our intergovernmental liaison has personally attended all SGA and CSO meetings this semester.

D. AAUP – Barry Levine

The day and time of the academic freedom forum has been changed to Tuesday, April 11 at 1:30-2:30PM in Student Union 416, Case Study #2.

The OSU Chapter of the AAUP and the Office of Academic Affairs are sponsoring a forum on academic freedom and free speech on campus on Tuesday, April 11th from 1:30PM-2:30PM in Room 416 Student Union, Case Study #2. The forum will consist of three 10-minute presentations by Regent Andy Lester, Professor of Geology Todd Halihan, and Vice President Lee Bird, followed by thirty minutes for discussion and comment. The Provost has agreed to serve as the facilitator and will offer a few observations on these issues.

Regent Lester is an attorney with a long connection to higher education.

He served on the OSU/A&M Board of Regents and now serves on the Oklahoma State Regents for Higher Education. He has written and presented on civil rights, constitutional law and democracy, and the first amendment.

Professor Halihan studies the effects of fracking and injection wells, a controversial topic in the “oil patch.” The AAUP and American universities such as OSU established academic freedom policies and protections in part to protect the ability of scientific experts such as Professor Halihan to speak openly about their work without fear of losing their job due to outside pressures.

Vice President Bird has worked in some aspect of student affairs for thirty-six years. She is an expert on the first amendment rights of students and gives presentations on this around the country.

Both the Provost and the local OSU AAUP Chapter urge you to attend this forum because academic freedom is the foundation of any university or institution of higher learning.

#### E. Women’s Faculty Council – Steph Link

On February 21st, the Women’s Faculty Council held a Women and Leadership Panel (Dr. Jean van Delinder (facilitator), Dr. Pamela Fry, Dr. Sheryl Tucker, Dr. Brenda Smith). The panel served as an open discussion on how these women came to be leaders in our university through mentorship and peer groups. They also discussed the roles they play in reducing gender bias, balancing work and family responsibilities, establishing competency, and changing the culture of leadership at OSU.

After the panel, the WFC held a general meeting to discuss COACHE results and scholarship applications. Currently, there is a working group formed through the Provost who is specifically examining personal and family policies, the lowest rated category on the COACHE survey. If you have comments/suggestions for our WFC liaison, please contact us. The scholarship application process has now ended and recipients will be announced at our end of the year Awards Reception on April 13 at 3:30pm in the Helmerich Browsing Room of the Edmon Low Library.

Other upcoming events include the following:

- **Book Club meetings:** March 30 and April 20 in ITLE 126 from 12:00-1:00pm
  - Come to be a part of the discussion regardless of whether you have read the book, *Lean in*
- **Gender Bias, Women, and Advocacy panel:** March 29 in ITLE 126 from 4:00-5:00pm

- Join us for a presentation and panel discussion about proactive solutions to gender disparities in honors and awards. Panelists include:
  - Dr. Shelia Kennison-Professor of Psychology, Founder/Co-Director of the Oklahoma Network for Teaching of Psychology (ONTOP)
  - Dr. Kitty Cardwell-Professor of Entomology and Plant Pathology, Director of National Institute of Microbial Forensics in Food and Agricultural Biosecurity (NIMFFAB)
  - Dr. Estella Atekwana (facilitator)-Regents Professor and Head of the Boone Pickens School of Geology

F. Graduate Faculty Council – Brenda Smith

Monthly Graduate Faculty Council meeting was held February 24, 2017.

- Council reviewed and approved the online delivery of the Master of Agriculture in International Agriculture and the MS of Science in International Agriculture.
- *TOEFL Working Group report.* The TOEFL Working Group has drafted modifications to the catalog language regarding the TOEFL requirement for admission. The recommendations do not represent a change in the required score (i.e., TOEFL score  $\geq 79$  iBT, 550 PBT or IELTS of  $\geq 6.5$ ), but clarify that subscores will be used to determine the additional English training required.
- *Update on the Criminal Background Checks Working Group.* The Criminal Background Checks Working Group has reviewed the use of and procedures for criminal background checks for GRAs and GTAs at peer institutions. After discussing how this could work at OSU, the next step is to draft a best practices document that could be used as a guide for graduate programs.
- *Writing Workshop.* The Council heard proposed changes to the dissertation and thesis writing workshops which include expanding the size to 30 students, modifying the schedule and stipends, and the implementation of a new “no show” fee.
- *International Teaching Assistant Program Update.* The Council was informed that the current ITA director is stepping down as of this spring and the Graduate College is working with the English Department to find a new ITA Director. The next ITA test will be in June this year rather than in May.

- *Graduate College and VPR Co-Sponsored Programs.* The Council discussed an online research-writing course that is being developed by Dr. Steph Link, Assistant Professor in English that will be co-sponsored by the Graduate College and the Vice President for Research.
- *Subject Matter Group Meeting.* Reminder that the combined Graduate Faculty Subject Matter Group meeting is scheduled for March 22, 2017 from 2:00-3:30pm in 126 ITLE. There will be a presentation by Aleigha Mariott, Coordinator of Student Conduct, on current application screening and a number of updates on other topics relevant to graduate education.

Wanger asked if there was a tentative timeframe for the rollout of the online writing course. Link stated that it would be developed this summer and offered next summer.

#### **REPORTS OF STANDING COMMITTEES:**

**Academic Standards and Policies: David Oberhelman – No Report**

**Athletics: Tom Royer – No Report**

**Budget: Glenn Brown – No Report**

**Campus Facilities, Safety, and Security: Erik Ekman – Update**

Ekman stated that at the last committee meeting they heard a detailed report regarding the construction on campus and the parking issues. The committee unanimously passed the Gun Resolution that was attached to the agenda. Jones stated that Faculty Council has approved a gun resolution the past two years and President Hargis requested that Faculty Council do it again this year. VanOverbeke stated that resolutions need a motion and second before the council can vote. Ekman moved and Siddons second. Jones asked for discussion. Seeing none, asked for a vote. Motion passed.

**Diversity: Louise Siddons – No Report**

**Faculty: Pamela Lloyd – Update**

Lloyd stated that the first recommendation the committee has been working on is Revisions to the Policy for Regents Professors. The recommendation was attached to the agenda for faculty members to review. Lloyd stated that the committee worked closely with Academic Standards & Policies on these changes/clarifications. Lloyd reviewed these changes/clarifications. Jones asked if there were any questions or discussion. Seeing none, moved to a vote. Motion Passed.

Lloyd presented the second recommendation, which are guidelines/best practices for Search and Screen committees to use when recruiting new faculty members. Lloyd explained that this is not a policy, but just a best practices document. The committee worked with Academic Standards &

Policies as well as the Diversity committees on this document. This document is a first step in creating a more formal training process for Search and Screen Committees. This first step is to have this document be made available online. More formal training and diversity training will be added later. Jones asked for discussions/questions before voting. Siddons stated that Dr. Kirksey's office and the Diversity Board are putting together a formal training program, which will become a part of this document once it is completed. Jones asked for a vote. Motion Passed.

**Long-Range Planning and Information Technology: Jason Vogel – Update**

Vogel explained the changes to the Appropriate Use Policy, which came from Legal Counsel. The recommendation was attached to the agenda. Jones asked for discussion/questions. Subhash asked if faculty members who leave the university would be able to retain their email account. Vogel stated that his understanding is only alumni will keep their email account. Faculty members will not. Jones asked for a vote. Motion Passed.

**Research: Andrew Doust – No Report**

**Retirement & Fringe Benefits: Chris Richards - No Report**

**Rules and Procedures: Deb VanOverbeke – Update**

VanOverbeke stated that the elections should open tomorrow at noon. An email announcement will be sent out when they are open. The election will be open until March 31<sup>st</sup>. So please vote. Jones asked all council members present to vote and encourage their constituents to vote as well.

**Student Affairs and Learning Resources: Gina Peek - No Report**

**Old Business – None**

**New Business – None**

The meeting adjourned at 3:33 p.m. The next regular meeting of the Faculty Council is Tuesday, April 11, 2017 at 3:00 p.m. in **412 Student Union, Council Room.**

Respectfully submitted,  
Deb VanOverbeke, Secretary