McCann called the meeting to order with the following members present: Belmonte, Borland, Champlin, Zhao for Collins, Depperschmidt, Doust, Ekman, Grubgeld, Hurst, Johnson, Jones, Kak, Khojasteh, Moss, Lewis, McFarlane, Pivateau, Peek, Ramsey, Rebek, Richards, Sheehan, Walker, Wanger, Ware and Zhang.


Absent: Emerson, Lovern and Tenorio.

HIGHLIGHTS

Special Report – Chad Weiberg- Deputy Athletic Director……………………………………
Pete’s Pet Posse………………………………………………………………………..
Remarks and Comments –President Hargis……………………………………………
Report of Status of Faculty Council Recommendations and other Vice Presidents………………
Reports of Liaison Representatives
- Women’s Faculty Council…………………………………………………………
- Wellness………………………………………………………………………………
- Emeriti…………………………………………………………………………………
- SAC…………………………………………………………………………………
- Graduate Council……………………………………………………………………
Reports of Standing Committees
- Academic Standards and Policies .............................................................
- Athletics ..........................................................………………………………..
- Budget …………………………………………………………………………….
- Campus Facilities, Safety and Security .....................................................
- Diversity………………………………………………………………………………
- Faculty ………………………………………………………………………………
- Long-Range Planning and Information Technology ..............................
- Research ……………………………………………………………………………
- Retirement and Fringe Benefits …………………………………………………
- Rules and Procedures …………………………………………………………….…
- Student Affairs and Learning Resources ………………………………………

McCann called the meeting to order and asked everyone present to sign the roll call as it is circulating the room and if you are a proxy for someone please sign your name as well as that of the council member whom you are representing. McCann asked if there was any discussion regarding the January 16th minutes that were sent out to everyone. Seeing none, asked for a motion to approve. Johnson moved, Walker second. Motion passed. McCann asked for approval of the February meeting agenda. Jones moved, Johnson second. Motion passed.

McCann introduced Deputy Athletic Director Chad Weiberg.
Special Reports:

Chad Weiberg – Deputy Athletic Director

Weiberg updated the council members on some fan initiatives that the athletic department is undertaking. The Athletic Department is constantly trying to re-evaluate what they are doing from a fan standpoint in all athletic venues but primarily football and basketball since they are the highest profile as well as highest revenue generating for the department. Weiberg stated that the department is in constant state of competition with not only our Big XII counterparts but also TV and other media. The department understands this provides revenue and additional exposure for the university but it also is a direct competitor to fans in the seats. The department continues to look at ways to improve event attendance.

Weiberg stated that they are working with the concessionaire to enhance the quality and variety of food served at the various athletic events as well as the cost of items. Weiberg stated they also look at traffic flow to and from the events. The last thing the department wants is to have long waits once the event is over.

Weiberg stated that the department is exploring the sale of beer at athletic events. President Hargis and the Board of Regents approved a pilot program to test beer sales at baseball and softball games this spring. These smaller venues will give the department the opportunity to test beer sales on a smaller scale. The premium areas in football and basketball (suites and club seats) have alcohol available already. Weiberg stated that the department has had conversations with other schools who added alcohol sales to their menus and those schools have actually seen a decrease in alcohol related incidents in and around the stadiums. This sounds strange but the theory is people fill up on alcohol prior to entering the stadium and if they know alcohol is available in the stadium there is not the need to drink too much prior to the event. Weiberg stated that the concessionaires hire and train people to serve the alcoholic beverages in specific areas. All ticket takers and ushers will receive some training as well. Weiberg stated they will monitor the situation and make adjustments as the pilot program moves forward. Khojasteh asked what they will be doing with the extra money. Weiberg stated that right now they are not anticipating a lot of extra money coming in because the pilot program is at smaller venues. But whatever revenue they do receive now and potentially in the future will be put right back into stadium improvements to improve the fan experience. They are still working out details but there are a few areas that they want to improve and these funds will be used to do just that. Weiberg stated that the alcohol will not be sold out of the current concession stands, it will be sold in a separate area. Weiberg stated that the alcohol sales will stop at baseball/softball games at the beginning of the 7th inning. As we move forward sales will stop at the end of the third quarter for football. Weiberg stated that re-entry to the event is something that will change. Other institutions that have begun selling alcohol have a no re-entry policy. OSU will change to this policy as well.

McCann asked if they were hoping to start this in the fall with football if the pilot program goes well. Weiberg stated that this could be a hope but they have a lot of other things to get ready before it moves to a large venue. They want to do it right and be able to service the fans properly.
Weiberg let the council know that there is a women’s basketball game tonight and a big men’s basketball game. The women are ranked third in the Big XII right now and are in good shape to make the NCAA tournament as long as they keep doing what they are doing. Coach Boynton is doing a great job in his first year with the men’s basketball team. OSU was projected last in the Big XII at the beginning of the season and we are currently in position to make the NCAA tournament providing we win some games. Making the NCAA tournament would be a great accomplishment for Coach Boynton in his first year. A big crowd definitely helps.

Pete’s Pet Posse

Ann Hargis and Jamie Payne introduced the puppies and their owner/handlers in attendance at today’s meeting.

- Otis and Carol Jones
- Goose and Rebecca Sheehan
- Sebastian and Shelby Cypret
- Brisket and Lauren Amaya
- Logan and Bobbikay Lewis

Hargis loves this program and is its biggest cheerleader. Hargis stated that the program has approximately 35 dogs in the program currently. Hargis said the program has been recognized by the Provost’s office with a Loyal and True award. Hargis stated that the student group also supports the program and has also been recognized. Hargis said the program itself started as a pilot program in the fall of 2013 and is part of the wellness program as America’s Healthiest Campus. Hargis said they have seen many examples of how the program has made a huge impact on campus. Hargis introduced Jamie Payne.

Payne assured the council members that the program is very sound and has wonderful governance in place to ensure its sustainability and make it as effective as possible for everyone here on campus. Payne stated that there will be almost 50 teams when the new class joins. This is on the Tulsa and Stillwater campuses. Payne stated that all the owner/handlers are staff/faculty or close affiliates of OSU. Payne stated they do not put students in the program because they are transient and there is a lot of effort that goes into developing and sustaining the program. Payne said there is an advisory board that was developed at the point of the 2013 pilot program. It includes Legal Counsel, HR and University Counseling as well as Mrs. Hargis. The program was a vision of the First Cowgirl and she helped put all this in place. It would not have been possible without her. Payne stated that she receives questions all the time from her colleagues across the nation asking how the program was started and became a reality. Payne stated that it all started with leadership support and OSU is fortunate to have President Hargis supporting the program and determining that it was necessary. Payne stated that there are lots of governance contracts and rules in place to protect both the patrons who come in contact with the dogs as well as the dogs themselves. Payne said they take applications between August and September. The advisory board which is a small group of people go through the applications. There are three selection components to the application:

1. Owner/handler interview process.
2. Dog wellness exam (through Vet Med) and disposition review. Payne stated that dogs
that do not make it through either the disposition or the wellness exam are not selected. The dogs need to be healthy and strong. As well as having the right personality – dog and handler. Payne said out of 25 applicants, they usually select 10 per class.

3. Once the dogs are selected they start training in January. They train for about 8 to 10 weeks. They have to go through a few certifications – one is the Canine Good Citizen certification which is more obedience based, and the other one is the Alliance of Therapy Dogs program.

Payne stated that once they are certified, they team up with more experienced owner/handler teams that have been on campus and go on visits as a team. Hargis stated that the dogs are actually members of the department in which their owner/handler works. Hargis said the department head determines how that dog is best used. They also have public visits. Payne said the teams have routine visits that they sign up for and anyone can have them visit their area. Just go on the website and complete a form. The owner/handlers get a request to attend an event/visit. There is also crisis response. Payne said they also have a lot of fun visits too. Payne said to check out the website: hr.okstate.edu/pettherapy for more information.

Payne said that every time an owner/handler goes out they fill out a report. Payne said that the program has reached over 40,000 people per year (this number is from the 2016 impact report) through therapy visits. This is a high impact program. The student organization – The Rough Riders – goes out with the owner/handlers and help pass out trading cards. Every dog has their own baseball trading card and some students collect them and make a game of trying to collect them all.

Payne stated that the program has been recognized on national levels. They went to a student organization with Dr. Bird and gave a national presentation. Payne submitted this for a national award. Payne stated that they have been able to bring a national film festival (The Bow Wow Film Festival) to the OSU campus for the last two years. Payne distributed the following flyer to the council members. Payne invited everyone to attend. The cost is $5 for students and $10 for everyone else. Payne said that OSU submitted a video for the festival last year about the parade tragedy but this year’s is more lighthearted. Payne stated this is a great opportunity for faculty to give extra credit to students who attend. All proceeds from the festival benefit the program. There are pictures and a meet and greet with the dogs as well.

The program has received positive feedback about the dogs from students and faculty members. Some students have said that they chose OSU because of Pete’s Pet Posse. All the dogs are taken to registration where potential students and their parents see and meet the dogs. Pete’s Pet Posse is fully funded by private donations. They are not using any state appropriations. Many faculty and staff also contribute to the pet therapy program through the Foundation. There is also a research project in the beginning stages.
Remarks and Comments – President Hargis:

Hargis is disappointed to say that there potentially could be another cut to the budget. If something isn’t figured out, this could be close to a billion dollar cut. This is still developing and he is hoping it gets better. Hargis stated that both the OSU and OU med schools are dealing with issues as well.
Report of Status of Council Recommendations:
President Hargis, Provost Sandefur, and/or Vice Presidents

Dr. Sandefur reviewed the pending recommendations:

Both of these have been accepted:

17-03-01-FAC/ASP: Revisions to P&P 2-0905 “Nomination & Appointment Process for Regents Professors”.
17-03-02-FAC-ASP: Guidelines for Search & Screen Committee Best Practices.

The following recommendation is still pending with minor edits:

17-11-01-Exec Comm: Background checks for all new faculty members and Graduate Assistants (teaching and research).

Sandefur introduced Rita Peaster as the new OSU Registrar and he is glad to have her in this position.

Report of Liaison Representatives:

A. Women’s Faculty Council – Shida Henneberry
   Research Awards: WFC recorded a video with ITLE in December on how to submit a successful application. It is available on our website [https://womensfaculty council.okstate.edu/successful-proposal-tips.html](https://womensfaculty council.okstate.edu/successful-proposal-tips.html) Please contact Dr. Marianna Patrauchan (m.patrauchan@okstate.edu) if you are interested in being a reviewer for the WFC undergraduate and graduate research awards. WFC has sent out communication about the Research Award deadlines as well as the WFC undergraduate scholarship deadline. The deadline for 2018 WFC Student Research Awards are Thursday, March 1 and Ryder/Smith Scholarships February 15. Sponsorship list with pledges has been updated. Updates have been made on the WFC website, especially for applications for these awards. Record number of pledges have been received. The WFC is sponsoring a session for Research Week:
   Mitigating Implicit Bias in Faculty Hiring and Evaluation Processes Tuesday, February 20th, 12:30-1:30pm, 126 ITLE

Spring 2018 Women’s Faculty Council Events and Reminders:
Regular WFC meetings
- 3rd Thursday of every month, 12:30-12:45, prior to any scheduled programming.

Spring semester events, 12:30-1:30
- Feb 20, 126 ITLE, Research Week, Mitigating Implicit Bias in Faculty Hiring and Evaluation Process, Dr. Bret Danilowicz
- March 15, SU Room 460, A neutral party: Getting to know your ombudsperson, Ombuds Officer Kenneth Bartels
- (April), Date/Time/Location TBD, WFC Research Awards

B. Wellness Center – Kim Beard
Beard announced that over spring break during the lunch hours they are having a Faculty Council Olympics competition/sports rivalry. Departments will have an opportunity to put together teams to compete. The two sports that will be played are volleyball and dodge ball. Sandefur let everyone know that the Deans are talking about organizing a team.

Beard stated that there are some big renovations coming up at the Wellness and Colvin centers this summer. New equipment (benches, weights, flooring, etc.), the ADA ramp in the center of the Colvin will be taken out and this space will be none intimidating workout spaces.

C. Emeriti Association – Barbara Miller

The emeriti are concerned that they no longer have access to certain software they were supposed to have access too for certain research projects, and they are planning to follow up on this with appropriate administrators.

D. Staff Advisory Council – Elaine Johns

- Distinguished Service Award will be presented at the Staff Development Day Luncheon on March 7th. Information is available on their website.
- Blood Drive
  - February 19th from 10-4 in the SU Ballroom
- Flower Cards are once again available
  - Please contact Michelle Chitwood or see a SAC representative to get your $20 flower card for a years’ worth of flowers (once a month bouquet)

E. Graduate Council – Rebecca Sheehan

From meeting on 9 February 2018

TOEFL score language update — Council continuing to consider whether to continue with sub scores (and if so with what simplified language) or to simply use an overall score. Programs would still have the option to keep sub scores and to maintain or develop a higher TOEFL score requirement. The Graduate Council is requesting that Graduate Faculty provide input on this matter to their group officers.

University Academic Regulations (UAR) — Council voted to endorse updated language in the UAR concerning Graduate credit hours for undergraduates to accommodate 4+1 programs.

Turnitin — Council is investigating how to have theses and dissertations run through Turnitin but then removed from its database because of embargo and
self-plagiarism issues.

Dissertation/Thesis pages and Advisory Committee Members — Dr. Tucker reminded Council to convey to their colleagues to be very intentional about signatures. Signing a thesis or dissertation document means that the oral and written portions have passed even if minor revisions are required.

The Higher Learning Commission (HLC) — Dr. Tucker explained a new clarification that those teaching graduate courses must have a terminal degree and/or certain professional experience that is directly related to the courses taught. The Graduate College will be reviewing our process and current faculty database to determine compliance with this guidance.

Academic Program Committee — Council passed several minor program modifications as well as a new graduate certificate in REMS for Program Evaluation.

Academic Program Review — Group Chairs will be reminding graduate faculty that they may provide input to group chairs on finished Academic Program Reviews (now available through the Graduate College’s Brightspace page).

REPORTS OF STANDING COMMITTEES:

Academic Standards and Policies: Scott Johnson – Update

The committee presents two items for information:

First, we have been discussing the response rate of the online Student Survey of Instruction. Tom Wikle was able to gather some information for courses offered in Arts and Sciences (see attached tables)*. The response rate is significantly lower with the online assessment and majority of courses have a response rate below 50%. We are now working to gather more complete information about response rates across the university. Faculty Council members with comments or suggestions are invited to email Tom Wikle - twikle@okstate.edu.

Second, we approved a policy revision recommended by Amy Martindale, Assistant Dean College of Arts and Sciences. The policy changes number of credit hours required to attain sophomore and senior status. This policy is consistent with undergraduate degrees of 120 hours, block rate tuition, and the practices of most other Big 12 schools. The revised policy and justification is attached to this report.

Athletics: Terry Collins – No Report

Budget: Steve Wanger – No Report
McCann addressed the council members regarding the loss of David Oberhelman. David will be sorely missed by all. McCann stated that the Council will be doing something in his memory and are waiting to hear from either his family or someone from the Library.

**Campus Facilities, Safety, and Security:** Erik Ekman – No Report

**Diversity:** Justin Moss – No Report

**Faculty:** Chris Richards – No Report

**Long-Range Planning and Information Technology:** Nathan Walker – No Report

**Research:** Andrew Doust – No Report

**Retirement & Fringe Benefits:** Bobbikay Lewis – No Report

**Student Affairs and Learning Resources:** Gina Peek – No Report

**Old Business –**

**New Business –**

**Rules and Procedures:** Mindy McCann – Update

McCann addressed the guests in attendance and stated that they do not need to stay for the nomination of Vice Chair candidates. Jones nominated Gina Peek and Udaya DeSilva for the position of Vice Chair of Faculty Council. McCann asked for objections and additional nominations from the floor. Seeing none asked for discussion. Seeing none moved to a vote. Motion passed.

White announced that faculty members will be receiving election information in the next week or so. This includes vacancies and nomination petitions. McCann encouraged those retiring from council to help fill their vacancy.

The meeting adjourned at 3:54 p.m. The next regular meeting of the Faculty Council is Tuesday, March 13, 2018 at 3:00 p.m. in 412 Student Union, Council Room.

Respectfully submitted,
Pamela Lovern, Secretary