

FACULTY COUNCIL MEETING
3:00 p.m., Tuesday, December 13, 2016
Council Room, 412 Student Union

AGENDA:

1. Roll Call
2. Approval of the November 8, 2016 Minutes
3. Approval of Agenda
4. Special Report:
 - A. Chris Ormsbee - ITLE
5. The President – Remarks and Comments
6. Report of Status of Faculty Council Recommendations:
President Hargis, Provost Sandefur, and/or Vice Presidents
7. Reports of Liaison Representatives –
 - A. GPSGA – Solmaz Bastani

The Graduate and Professional Student Government Association held six meetings during the fall semester and celebrated the most recent meeting with an ice cream social with sweet treats from Braum's. We began the semester with the goal of improving methods of communication and have succeeded thus far with keeping an up-to-date website and maintaining our LinkedIn account. We awarded 5 material grants to graduate students to aid them in their research, helped Payne County Youth Services with an appreciation dinner, awarded travel reimbursements to researchers who travelled to present information at conferences, and hosted a holiday potluck last night (December 7th). We are currently accepting suggestions from our assembly about issues that affect graduate students to try to solve during the spring semester.

B. AAUP – Barry Lavine

The OSU AAUP Chapter is working with the Provost on several matters related to faculty governance at OSU-Stillwater. The next meeting of Oklahoma AAUP Chapter officers will be held at the University of Central Oklahoma on January 21 at 1PM. Several issues related to higher education in Oklahoma including fiscal exigency will be the focus of the meeting agenda.

The Department of Wellness

Employee Programs: December 2016

S.W.E.A.T.

Tuesday/ Thursday, January 9 - May 5
Noon- 12:50 p.m.
Seretean Wellness Center
Registration Deadline: Jan. 4, 5 p.m.
\$110 per Member

Join this 17-week program for individuals looking for more intense exercise routines. This program will incorporate high-intensity based exercises by using different modes of resistance to improve cardiovascular performance and muscular endurance.

Choose You

Mondays, January 30 - April 25
12:10 p.m.- 12:50 p.m.
Seretean Wellness Center
Registration Deadline: Jan. 19, 5 p.m.
Free, \$100 fee for non-compliance

Choose You is designed for people at risk for developing diabetes or those who have been told they are pre-diabetic. Learn how to develop and maintain a healthy lifestyle while lowering blood glucose through this interactive 12-week program.

Massage Therapy

Monday- Friday
8 a.m. - 5 p.m.
Seretean Wellness Center

In addition to physical activity, nutritional balance, and managing stress, the staff at The Department of Wellness believes in the benefits of massage therapy. Swedish, deep tissue, trigger point, stretches and pregnancy techniques are available in 30, 60, or 90-minute appointments. For price information or to schedule an appointment, call the Seretean Center at 405-744-9355.



Phone 405-744-WELL (9355)
Web wellness.okstate.edu
Email wellness@okstate.edu
Facebook facebook.com/osuwell
Instagram @OSUWELL
Twitter @OSUWELL
Snapchat OSUWELL

Shape Up

January 17- April 14
Mon./Wed. at the Seretean Wellness Center
Tues./Thurs. at the Colvin Recreation Center
6-7 a.m. 12- 1 p.m. or 5:30- 6:30 p.m.
Registration Deadline: Jan. 4
No charge, \$100 fee for non-compliance

This 11-week program is designed for individuals who are not currently exercising, or do not work out very often. Learn how to improve overall physical fitness through structured group exercise routines.

Cowboy Challenge

January 30 - April 28
6 - 6:45 a.m. 12:15 - 1 p.m. or 5:15- 6 p.m.
Seretean Wellness Center
Registration Deadline: Jan. 13
Free, \$150 fee for non-compliance

Experience this 12-week, team based program that encourages health and fitness. The Cowboy Challenge program includes training, nutrition guidance and pre & post testing. Participants are able to choose one of three available training times that would best fit with their schedule.

Innovators Program

Wednesday, March 1
8:30- 11 a.m.
Seretean Wellness Center
Registration Deadline: Friday, Feb. 10

Contribute to America's Healthiest Campus by promoting wellness initiatives within your department. A 3-hour training session provides the tools and resources necessary to help you facilitate healthy lifestyle choices among your colleagues. Enthusiastic and committed Innovators come from all education and fitness levels, and from all positions on campus.

D. Graduate Council – Brenda Smith

Graduate Council met on Friday, December 2, 2016.

Topics of Discussion:

The Graduate Council discussed the possibility of requiring graduate assistants to undergo a background check similar to that which faculty and staff are required to submit to upon employment. The Council was supportive of this idea.

The Council also discussed potential exceptions for tuition waivers (e.g., a grant starting mid-semester) and the process of applying for and reviewing such exceptions. Plans are underway for a pilot test of this process for the Spring semester.

Graduate Council Committees:

The Graduate Council Membership Committee report was reviewed and approved for members applying for new or renewal of their graduate faculty status.

Council reviewed and approved recommendations from the Academic Program Committee that included: 1) a new program, Masters of Engineering; 2) the online delivery of the MS in Educational Leadership; 3) a program requirement change for the PhD in Economics (i.e., remove MS requirement) and an increase in the total number of hours from 60 to 64 hours.

E. Staff Advisory Council – Melanie Bayles

Two new OSU branch campus Staff Council representatives were named and will be attending the SAC meetings this academic year via skype. Denise Fulbright of OSU-IT and Janelle Hanson from OSU-OKC. Ashley Atkins, OSU Tulsa was appointed earlier in the year and attended the October SAC meeting.

All of the Committees continue to work on their projects and upcoming event for Spring:

- The Events Committee is focusing on the Staff Celebration Day Picnic menu and is reviewing quotes on the food. The Harvest II food drive was held November 11th as planned. The Junior Service League of Stillwater provided a cargo van to OSU and picked up all the donation. It was totally full and they sent a van to complete the load. The Information Technology (IT) Department won the large department category trophy and the University Health Services Department won in the small department category trophy.
- The Rules and Procedures Committee have submitted the Ratification Changes on the Constitution and Bylaws to the OSU Staff on Survey Monkey. OSU Staff have until December 22nd to cast their vote for or against the ratification.
- The Policy Benefit and Budget Committee has talked with OSU Parking and got the okay to purchase reserved parking signs in seven locations on campus. The parking areas will be awarded to OSU outstanding staff in 2017. More details will follow.
- The Communications Committee December newsletter has gone out this month as planned via Email.

- The Awards and Recognition Committee requested and reviewed a report provided by MTM Recognition, who provides the Staff Service Awards throughout the year. This report outlined what products were being chosen and the percent of redemption of the awards. It was used in deciding if changes would be made to any of the product selections. So far none are being changed and the redemption rate of the awards is 77%. The Staff Service Awards Program has proven to be successful to date.

Submitted by Sue Goad, SAC Chair
Report given by Melanie Bayles

F. Women's Faculty Council – Steph Link

The Women's Faculty Council met on November 28th from 4-5pm in 126 ITLE. Vice President of Research, Dr. Kenneth Sewell gave a talk entitled, "Research is Pouring Down at OSU: How Big is Your Umbrella?" The talk centered around the vision of research at OSU and a discussion about the boundary between being a "major" and "great" research university. The next steps in reaching our potential as a great research university are to spread word of our research impact, culture, reputation, and underlying processes. In all, research is integral to OSU's academic mission and thus, "a student with a degree from OSU should find it inconceivable how someone can be an educated scholar without attending a great research university."

We also have several announcements for the upcoming semester:

- **2017 Women's Faculty Council Student Research Awards.** Current OSU undergraduate and graduate students in all fields are eligible to apply for a scholarship of \$500-\$1000. Work must have been conducted at OSU. Complete projects and works in progress will be considered. Applicant must be the sole or primary author. Summaries of research for theses, dissertations, course projects, and creative works are acceptable.
 - Deadline for submission: 5:00 p.m. Wednesday, March 1, 2017
 - Apply online at: <http://www.library.okstate.edu/forms/womenfac.htm>
 - Letters of support for your application from faculty advisors are required and must be uploaded by advisors to:
<http://www.library.okstate.edu/forms/womenfacletter.htm>
 - Awardees will be announced around April 1, 2017.
- **2017 Ann Ryder and Clara Smith Women's Faculty Council Leadership Endowed Scholarship for Undergraduates.** The recipient must be an emerging leader, broadly defined in terms of a leader in the student's field of study, through campus organizations, or through the student's community involvement. Field of study is unrestricted, all disciplines are eligible. Preference will be given to a student who excels in more than one area. To be eligible, a student must be enrolled as a full time student at Oklahoma State University. The student should be an undergraduate with a minimum GPA of 3.5. The student should have completed, or be enrolled in courses that would put the recipient at or above 60 hours
 - Deadline for submission: Wednesday, February 1, 2017
 - Apply online at: <http://womensfacultyCouncil.okstate.edu/>

- Awardee will be announcement March 1, 2017

Please encourage your students to apply!

- **Book club (January 26, 2017).** The spring semester's book will be *Lean In*. Author Sheryl Sandberg focuses on "encouraging women to pursue their ambitions, and changing the conversation from what we can't do to what we can do." The book club will meet every other week for eight weeks. Please keep an eye out for an e-mail from ITLE for event registration. Books and lunches will be provided.
- **Research Week (February, 21, 2017).** The WFC (co-sponsored with ITLE) will be hosting a panel on Women and Leadership. Confirmed panelists include Dr. Pamela Fry, Dr. Sheryl Tucker, and Dr. Brenda Smith. Dr. Jean Van Delinder will be the moderator.
- **Panel discussion (March, date TBA).** An Advocacy for Women panel will join us to discuss a number of topics including women mentorship in academic advancement. More details will be announced.
- **Celebration reception (April, date TBA).** To wrap up the year, the WFC's will hold a celebration reception for scholarship and research award winners. More details will be announced.

For questions/comments please contact Smita Mohanty at smita.mohanty@okstate.edu. We are always happy to hear from potential collaborators and others interested in improving our university.

8. Reports of Standing Committees:

- Academic Standards and Policies: David Oberhelman – No Report
- Athletics: Tom Royer – No Report
- Budget: Glenn Brown - Update
- Campus Facilities, Safety, and Security: Carol Jones for Erik Ekman – Update
- Diversity: Louise Siddons – No Report
- Faculty: Pamela Lloyd – No Report
- Long-Range Planning and Information Technology: Jason Vogel – No Report
- Research: Andrew Doust – Update
Recommendation: Amendment to Support and Promotion of Undergraduate Research*
- Retirement & Fringe Benefits: Chris Richards – No Report
- Rules and Procedures: Deb VanOverbeke – No Report
- Student Affairs and Learning Resources: Gina Peek – No Report

9. Old Business
10. New Business – Resolution to make changes to the composition of the LRPIT and Faculty Committees *
Carol Jones
11. Adjournment

Refreshments will be served at 2:45 p.m.

**Attached*

	Amended by	Passed	Failed
Recommendation No. <u>16-05-01-RES amendment</u>	1. _____	_____	_____
Moved by: <u>Research Committee</u>	2. _____	_____	_____
Seconded by: _____	3. _____	_____	_____
<u> </u> Passed <u> </u> Tabled <u> </u> Failed	4. _____	_____	_____

Title: Support and Promotion of Undergraduate Research at OSU amendment

The Faculty Council Recommends to President Hargis that:

Changes to the Undergraduate Research Scholar Transcript Designation Application that were presented by the Research Committee and further edited by Instructional Council be accepted, except for one change, on page 2, in the Faculty Mentor Endorsement section. The sentence, as it stands after edits from Instructional Council reads as follows.

“Disseminated the results of their project (research or design/creative focus) at a peer-reviewed regional or national conference and/or juried artistic venue such as an exhibition, concert, or festival;”

The Research Committee recommends changing this sentence as follows (changes underlined).

“Disseminated the results of their project (research or design/creative focus) at an appropriate outlet, such as a peer-reviewed state, regional or national conference and/or juried artistic venue such as an exhibition, concert, or festival;”

Rationale:

The Research committee was concerned about this sentence because the specification of venues for presentation is potentially limiting, depending on discipline. In addition, the section on Requirements, on page 1, specifically gives academic departments/schools the freedom to suggest venues for presentation and/or publication, and requires department or schools to provide a list of approved venues/publications. Thus it is not necessary, and could even be counter-productive, to specify so exactly in the above sentence where results should be disseminated. Nevertheless, the committee felt that retaining this section as guidance rather than prescription would be helpful, and thus has reworded it accordingly.

Resolution of the OSU Faculty Council

December 13, 2016

Motion to make changes to the composition of the Faculty Council Long Range Planning and IT Committee as well as the Faculty Committee as follows:

MOTION:

We recommend that the past chair be removed as an ex-officio member of the Long Range Planning and IT committee, and instead be added as an ex-officio member of the Academic Standards and Policies committee. Additionally, we recommend that the secretary be added as an ex-officio member of the Faculty committee.

RATIONALE:

Currently both the vice chair and the past chair are ex-officio members of the Long Range Planning and IT committee. We feel that one member of the executive team in attendance at these committee meetings is sufficient. Additionally, many policy issues get forwarded from administration through the executive team to the Academic Standards and Policies committee and the Faculty committee. It will enhance communication between the executive team and administration if one member of the executive team attends these committee meetings.