

Proposed Changes to Appendix B Bylaws of the Faculty Senate

(Current language of bylaws is given in italics. Proposed changes are given in bold face.)

Article I-The President of the University

A. *Shall preside at regular meetings of the Faculty Council and at all special meetings not restricted to elected members.*

A. Shall have a permanent invitation to attend regular meetings of the Faculty Senate. It is expected that President will attend all such meetings when the schedule permits. If the schedule does not so permit, the President will appoint either the Provost or an appropriate vice-president as a representative of the President.

Article II - Elected Officers of the Faculty Council

A. The Chair.

6. Shall preside at regular meetings of the Faculty Council in the absence of the President of the University, and shall preside at special meetings restricted to elected members of the Faculty Council.

6. Shall preside at regular meetings of the Faculty Senate and at special meetings restricted to elected members of the Faculty Senate.

(To accommodate the recommended new two-year term for the Chair, we must add one additional responsibility:)

11. In the first year of the two-year term, shall serve as Chair of the Nominating Committee in preparing the schedule of members and chairs of Standing Committees for action at the June meeting of the Faculty Council.

To ensure that the Chair of the General Faculty is enfranchised, we proposed to add

12. Shall be a voting member of the Faculty Senate, but in no event shall he/she have more than one vote.

(The following section is completely new.)

B. The Chair-elect

- 1. Shall work closely with the Chair in order to become familiar with the duties of the Chair. Shall assume the position of Chair of the General Faculty upon completion of the incumbent's term of office.**
- 2. Shall serve as a member of the Executive Committee.**
- 3. Shall assume the duties of the Chair in his or her absence.**
- 4. Shall be a voting member of the Faculty Council, but in no event shall he/she have more than one vote.**
- 5. Shall serve as Chair of the Nominating Committee in preparing the schedule of members and chairs of Standing Committees for action at the June meeting of the Faculty Council.**

B. The Vice-Chair

- 1. Shall work closely with the Chair in order to become familiar with the duties of the Chair.*
- 2. Shall serve as a member of the Executive Committee.*
- 3. Shall assume the duties of the Chair in his or her absence.*
- 4. Shall, if elected while serving the first or second year of a three-year term on the Faculty Council, continue to represent the area from he/she was elected to the Faculty Council, until assuming the office of Chair.*
- 5. Shall be a voting member of the Faculty Council, but in no event shall he/she have more than one vote.*
- 6. Shall serve as Chair of the Nominating Committee in preparing the schedule of members and chairs of Standing Committees for action at the June meeting of the Faculty Council.*

C. The Vice-Chair

- 1. Shall work closely with the Chair.**
- 2. Shall serve as a member of the Executive Committee.**
- 3. Shall assume the duties of the Chair in his or her absence if there is no sitting Chair-elect.**
- 4. Shall, if elected while serving the first or second year of a three-year term on the Faculty Senate, continue to represent the area from he/she was elected to the Faculty Senate.**
- 5. Shall be a voting member of the Faculty Senate, but in no event shall he/she have more than one vote.**
- 6. Shall assume the office of Chair should a vacancy in that position occur during the first year of the Chair's two-year term of office. In this event, the Vice-Chair shall serve the balance of the Chair's term of office and then retire from the Senate.**

D. Provision for absence

- 1. In the absence of the Chair, the duties of that office shall devolve upon the Vice-Chair.*
 - 2. In the absence of the Vice-Chair, the duties of that office shall devolve upon the Chair of the Standing Committees of the Faculty Council in the order in which they are listed in the Bylaws.*
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- 1. In the absence of the Chair, the duties of that office shall devolve upon the Chair-elect.**
 - 2. In the absence of the Chair-elect, the duties of that office shall devolve upon the Vice-Chair.**
 - 2. In the absence of the Vice-Chair, the duties of that office shall devolve upon the Chair of the Standing Committees of the Faculty Senate in the order in which they are listed in the Bylaws.**

VI. Procedure

B. The use of a secret, written ballot shall be mandatory in the following cases:

- 1. When requested by an elected member of the Faculty Council.*
- 2. When requested by the President.*
- 3. When two or more members of the Faculty Council have been nominated for the same position.*
- 4. When the existence or composition of a standing committee of the Faculty Council is involved.*

B. The use of a secret, written ballot shall be mandatory in the following cases:

- 1. When requested by an elected member of the Faculty Senate.**
- 2. When two or more members of the Faculty Senate have been nominated for the same position.**
- 3. When the existence or composition of a standing committee of the Faculty Senate is involved.**

VIII. Committees

B. Standing Committees

3. Committee members shall be selected by the Faculty Council in accordance with the following procedure:

- a. The Nominating Committee shall be composed of the current and newly elected officers of the Faculty Council and the members of the Rules and Procedures Committee. The Chair of this committee shall be the current Vice-Chair of the Faculty. In addition this committee shall be available to consult with and advise administrators concerning participation of the General Faculty in committees of the University at all levels..
- a. The Nominating Committee shall be composed of the current and newly elected officers of the Faculty Senate and the members of the Rules and Procedures Committee. During the first year of the term of office of the Chair of the General Faculty, the Chair of this committee shall be the current Chair of the Faculty. During the final year of the term of office of the Chair of the General Faculty, the Chair of the Nominating Committee shall be the Chair-elect of the General Faculty. In addition this committee shall be available to consult with and advise administrators concerning participation of the General Faculty in committees of the University at all levels..**

IX. Executive Committee

A. Membership: The Chair, the Vice-Chair, the Secretary, and the chair of the Standing Committees of the Faculty Council shall constitute the Executive Committee of the Faculty Council.

A. Membership: During the first year of the term of office of the Chair, the Executive Committee of the Faculty Senate shall be the Chair, the Vice-Chair, the Secretary, the immediate past Chair of the General Faculty, and the chair of the Standing Committees of the Faculty Senate. During the second year of the term of office of the Chair, the Executive Committee of the Faculty Senate shall be the Chair, the Chair-elect, the Vice-Chair, the Secretary, and the chair of the Standing Committees of the Faculty Senate.