

**OSU FACULTY COUNCIL  
RULES AND PROCEDURES COMMITTEE  
MEETING**

3:30 p.m., Wednesday, January 29, 2003  
Room 309 Public Information Office

**AGENDA:**

1. Roll Call
2. Approval of the Minutes of the past meeting
3. Approval of Agenda
4. Special Report: Diane Lafollette, Orientation to upcoming FC Election Responsibilities
5. Old Business
6. New Business
  - a. Review of 2003 Election Procedure
    - i. Nominations of at least two (2) candidates for FC Vice Chair at the upcoming February 11 meeting.
    - ii. Planning of semester R&P Committee work days. A tentative list of duties, courtesy Diane Lafollette, is attached as Appendix A below. This task includes possibly securing student organization assistance for mailing and counting ballots. The next meeting date must be prior to the February 14 deadline for mailing requests for nominations for Faculty Council/additional nominations for Vice Chair. Please bring your date planners, schedules, and some ideas about student groups that might wish to assist.
  - b. Preparation of a motion to rename titles of standing committees. This measure would produce one-word titles (by request of the FC secretary/webmaster) in order to facilitate record-keeping.
  - c. Discussion of proposal to amend Faculty Council Bylaws to establish a new office or standing committee charged to maintain the history of University Faculty Council. Such a "Faculty Council Historian" or "History Committee" would be primarily responsible for working with the FC Secretary and Diane Lafollette to maintain the institutional memory of the Faculty Council, and eliminating the problem of "wheel reinvention."
  - d. Discussion of a proposal to restructure faculty governance at OSU. This idea, which involves the replacement of the Faculty Council with a Faculty Senate, has been passed around for years at OSU, but seems to be ready to come to fruition.
7. Announcements
8. Anticipated Adjournment 5:00 p.m.

Next Meeting: Wednesday, February 12, 3:30 p.m., unless otherwise determined.

## **Appendix A: 2003 Faculty Council Election Schedule Dates**

January 2003	Request voting roster proof list, rosters of eligible voting members, and one set of labels from Anne Matoy, Human Resources
Tuesday, Feb. 11	At regular Faculty Council meeting, nominate two (2) candidates for Vice Chair
Not later than Feb. 14	Mail requests for nominations for Faculty Council and request for additional nominations for Vice-Chair
March 1-10	Nominations to Faculty Council received
Monday, March 10	Last date for filing Petitions for nomination for Faculty Council members and Vice-Chair
Tuesday, March 11	Faculty Council monthly meeting. Announce any preliminary vote, if needed, to reduce to two (2) nominees and any nominations from the field for Vice-Chair
Wed., March 12?	Mail ballots (ASAP after 3-11 FC meeting)
Wed., March 26	Ballots due back
Thurs., March 27	Mail run-off ballots if needed. Return no later than noon Thurs., April 3.
Monday, April 7	Rules and Procedures Committee count ballots that have been received
Tuesday, April 8	Regular Faculty Council meeting. Announce the new FC Vice-Chair and FC members