

**Summary Minutes of the
FACULTY COUNCIL RULES AND PROCEDURES MEETING**
2:30 p.m., Wednesday, September 25, 2002
Room 316 Public Information Office

Present: Bays, Greiner, Lavery, Veenstra; Also Present: Diane Lafollette; Absent: none
Chair Bays called the meeting to order at 2:30 p.m.

Presentation by Diane Lafollette

Diane Lafollette provided the committee a brief orientation to their responsibilities to the spring Faculty Council nomination and election process. Tasks begin in January and last throughout the spring semester, requiring no fewer than five meeting dates during the semester. Because of the large amount of mailings that go out, Diane encouraged the committee to solicit assistance from student groups for preparation of various mailings.

Old Business

None.

New Business

1. Determination of 2002-03 Meeting Schedule

Given the workload expected of the committee in the spring semester, the committee unanimously agreed to meet as necessary during the academic year at the request of the chair, rather than at regularly-scheduled monthly meetings.

2. Proposal to Amend Faculty Bylaws

Bays relayed communication from FC Chair Lawry concerning the nomination and appointment process for standing committee membership. This is the charge of the Nominating Committee, which is composed of the Faculty Council officers and the R&P Committee (*Bylaws of the Faculty Council* VIII. B. 3. a). According to Lawry, the process of appointing student members of standing committees (*Bylaws* VIII. B. 3. b) has not been efficient, so the process needs some adjustment.

The current process includes an improperly designed line of authority, viz., presidential selection of student nominees and approval of committee chairs, which is apparently an artifact of tradition rather than rules. Aside from the fact that this is inefficient, it extends beyond the prerogatives of the Faculty Council. In fact, there is no established directive in the *Bylaws* requiring presidential approval of council or committee appointments. Bays relayed, with unanimous agreement of the Rules and Procedures Committee, that this is a tradition in need of retirement.

In the interest of allowing Faculty Council control over its committee membership, we propose to amend the *Bylaws* to specify that all committee members, including student representatives, be solicited by the Nominating Committee and appointed by the Faculty Council Officers. These proposed changes will also specify that one student name per open committee position shall be solicited from the Student Government Association (SGA) or the Graduate and Professional Student Government Association (GPSA), as required per committee, no later than May 15. If SGA or GPSA fail to provide nominations, the incoming Officers shall direct relevant committee chairs to nominate students for membership on her/his committee. Council Officers may then appoint such student nominees with the consent of GSA or GPSA.