

FACULTY COUNCIL MINUTES
250 Student Union
September 10, 2008

Van Delinder called the meeting to order with the following members present: Avakian, Bays, Brown, G, Brown, J. D., Caniglia, Casey, DeSilva, Gasem, Goetze, Hickman, Jordan P., Jordan T., Kirksey, Klatt, Lacy, Lehenbauer, McCann, Miller, B., Miller, R., Moberly, Osteen, Page, Perkins, Ramakumar, Russell, Spicer, Stadler, Suter, and Veenstra. Also present: Beier, M., Bird, L., Bolton, B., Bosserman, D., Bowers, P., Darnell, D., Elliott, K., Hargis, B., Holman, E., Kithakye, M., Krein, M., Lehenbauer, E., Melton, C., Miller, B., Sheets, R., Smith, C., Strathe, M., Weaver, J., and Zirkle, L. Absent: Calhoun

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Van Delinder asked for approval of the June 10, 2008, Minutes. Jordan moved acceptance of the Minutes. Miller seconded. The Minutes were approved. Van Delinder asked for approval of the September 10, 2008, Agenda. Jordan moved acceptance of the Agenda. Miller seconded. The Agenda was approved.

Approval of Replacing Faculty Council Member and Changes to Committee Appointments

Van Delinder said due to the fact that David Yellin, one of the Education Faculty Council representatives, was teaching in Tulsa on Tuesday's he had to resign and she was recommending, for Council's approval, Pat Jordan to fill the position until the Spring 2009 elections are held. Also, replacing Yellin with Jordan as Chair of the Faculty Council Athletics Committee and as a Faculty Council member on the Faculty Committee. Pat Bell recently resigned as a general faculty member on the FC Athletics Committee and Van Delinder suggested filling that position with David Yellin. Council voted unanimous approval on all items.

SPECIAL REPORT: NCAA CERTIFICATION – Marlene Strathe

Provost Strathe said this is the year the self-study begins for the third cycle of the NCAA certification process. This occurs every ten years and begins approximately 18 months before the year the visit of the self-study team. They then will act in about six months after their visit.

The Provost reported the following regarding the NCAA Division I Athletics Certification Program:

Purpose: *To ensure the Association's fundamental commitment to integrity in intercollegiate athletics by:*

- Opening the affairs of athletics to the institutional community and the public
- Setting standards for the operation of Division I athletics programs
- Providing sanctions for institutions that fail to conduct a comprehensive self-study or correct problems

Benefits: *core element is broad participation*

- Self awareness and education
- Affirmation of positives
- Opportunities to improve

Areas of Focus

- Governance and commitment to rules compliance
- Academic integrity
- Gender and diversity and student well-being

Steering Committee

- University administrators – the President is required to sit on the committee
- Faculty members
- Student athletes
- Community members
- Athletic administrators – the Athletic Direct, the Seniors Women's Athletic person, the Compliance Officer
- Faculty athletics representatives
- Governing board members – a member of the OSU Board of Regents

Subcommittees: *Broad representation*

- Academic Integrity

- Chair: Dr. Gail Gates
- Governance and Commitment to Rules Compliance
Chair: Dr. Jason Kirksey
- Equity and Student Athlete Welfare
Chair: Dr. Jennifer Paustenbaugh

Support Personnel

- Institutional Liaison
Mr. Scott Williams
- Report Writer/Editor
Ms. Natalea Watkins
- Data Support
Office of the Registrar
Institutional Research

Timeline

- March 2008: Notify NCAA of Self-Study Chair
- May 2008: Appoint Steering Committee
- June 2008: Appoint Subcommittees
- July 2008: Prepare Written Plan for Self-Study Completion
- July 17, 2008: Submit Written Plan to NCAA
- August 26, 2008: Steering Committee Participates in Orientation Videoconference
- September 2008 – April 2009: Conduct Self-Study
- May 1, 2009: Submit Self-Study Report to NCAA
- July 2009: Committee Review of Report
- September - November 2009: Evaluation Site Visit
- February 2010: Final Committee Review

Strathe ended by saying the goal is to be certified with no conditions like with the Institutional accreditation.

Van Delinder asked when the last accreditation was conducted. Strathe replied in 2000 and is done every ten years. She added OSU is one of the first institutions into the third cycle.

Russell said from the perspective of being the University's representative to the Collation on Intercollegiate Athletics (COIA) for the past two years the group has met with NCAA officials including Myles Brand. Brand feels very strongly that the certification process is the one opportunity the university has to put forward institutional controls and to ensure institutional control or at least develop stronger connections for shared governance with the athletic department. The NCAA can legislate requirements on academics and legislate requirements on progress toward graduation. However, the NCAA cannot legislate anything having to do with the money side of athletics and is solely dependent upon the institution to exercise those controls. Russell said he has served as a general faculty representative on the OSU Athletic Council for the last year and has suggested to the Athletic Director on numerous occasions that the University community have greater representation on Athletics' fundraising arm, Cowboy Athletics. They were told that currently VP Bosserman may be the only staff member that is part of that governing board. Russell suggested it is appropriate to have greater representation from

the University. He is concerned because although much of the money that funds Cowboy Athletics may have come from a single individual, and OSU is very grateful for that and the profile that can afford this institution; nonetheless, the good name and reputation of the university has been built since the beginning of this institution is now dependent upon the activities of the Athletic Department. Russell feels that as a minimum there should be some shared governance of the fundraising arm and stronger institutional controls. For instance, the University's rights of eminent domain were invoked to acquire property for the Athletic Village. He is not saying it should not have been done but the name of the University is being used for specific purposes and he feels it is important to suggest to Athletics that there should be more representation of the University in athletics. The President replied that the committee consists of Mike Holder, David Bosserman, Boone Pickens, Ross McKnight, and Joe Hall. He added they will take that recommendation, study it, and see what can be done. Russell wanted it understood this was his recommendation and not necessarily that of the Faculty Council; Russell stated his belief that these issues should be addressed during the NCAA certification.

SPECIAL REPORT: GENERAL EDUCATION ASSESSMENT – Pam Bowers

Bowers reported General Education Assessment is one component of a four-part institutional assessment plan at OSU. Gen Ed learning goals have been established and modified by faculty over time, and include effective writing, critical thinking, science reasoning, analytical problem-solving, and knowledge about diversity. These goals are general education goals in the sense that they describe knowledge and skills that all students are expected to achieve. It is not expected that only gen. ed. designated courses contribute to students' achievement of these skills and abilities.

Three institution level assessments that inform us about students' achievement of gen. ed. learning goals have been conducted over the past 8 years.

In 2000 a faculty task force created an institutional portfolio assessment method to measure students' achievement of general education learning goals. Since then, portfolios have been created for writing, critical thinking, science reasoning, analytical problem solving, and knowledge, skills and attitudes about diversity. Each portfolio includes samples of student work produced for class assignments in courses across the university. For each portfolio, a group of faculty assess students' achievement of the learning goal by evaluating student work using a scoring rubric developed by OSU faculty. On a 5 point scale, average scores on writing are 3.08, and 2.75 on critical thinking. (1 is very low; 3 moderate ability; 5 high).

A second assessment that contributes to our understanding of students' achievement of gen. ed. learning goals is the National Survey of Student Engagement (NSSE). NSSE is not a direct measure of learning, but assesses the extent to which first-year and senior students engage in educational practices associated with high levels of learning and development. Students are asked how often they participated in various academic or intellectual activities during the current school year, such as contributing to class discussions, writing papers, reading books, participating in coursework emphasizing analysis of an idea or theory, making judgments about the value of information, etc. When we last participated in 2005, OSU seniors' benchmark scores on Level of Academic Challenge and Enriching Educational Experiences were

significantly lower than that of seniors at Peer Institutions (we identified) and All Doctoral Research-Extensive Institutions in the study.

A third assessment, the Collegiate Learning Assessment (CLA), was conducted at OSU in 2007-08 and results reported this summer. We participated in the CLA as part of the Voluntary System of Accountability (VSA), which is a joint project of the American Association of State Colleges and Universities and the National Association of Land Grant Colleges and Universities. The CLA measures critical thinking, analytical reasoning and written communication. The CLA was one of three assessment methods identified by VSA to provide a “value-added” measure of student learning, with results to be posted on participating colleges’ *College Portrait* websites. OSU’s ‘Value-Added’ estimate is “Below Expected.” The OSU *College Portrait* website is nearing completion and will be posted this Fall. We are required to include CLA scores by 2010, but we have decided not to post current CLA results.

Each of these assessment methods can be criticized for certain imperfections. However, taken together, results of the three assessments seem to indicate that planning for improvement of students’ achievement of writing and critical thinking learning goals is needed. This is not solely my own interpretation, but the interpretation of various faculty and administrative groups that have considered these results.

The primary focus of assessment at OSU is improvement of student learning. Many people think of assessment as measurement only. Assessment for program improvement actually includes 3 primary pieces.

Planning. What do we want and expect students to know and be able to do as a result of completing a program of study (course level, program level; institutional level). How do we expect students to reach these goals? Planning includes identifying the activities that provide opportunities for students to obtain expected knowledge and practice expected skills, the “map” to the learning goal.

Assessment. The second piece is the actual measurement. We measure student’s achievement of the expected knowledge, skills and attitudes that we planned for them to achieve. The planned opportunities for learning also provide opportunities for assessment of learning. In this process, we are measuring student learning, but it is really an indicator of program effectiveness. Are students learning what we intend for them to learn?

Improvement. Use the results of the measurement to improve the program and increase students’ learning achievement.

NSSE – Level of Academic Challenge

OSU seniors’ benchmark score was significantly lower than seniors at peer institutions and all doctoral-extensive institutions. OSU freshmen scored significantly lower than freshmen at all doctoral-extensive institutions in the study.

Examples of activities and conditions included:

- Preparing for class
- Number of assigned textbooks, books, or book-length packs of course readings
- Number of written papers or reports of 20 pages or more; number of written papers or reports of between five and 19 pages; and number of written papers or reports of fewer than five pages
- Coursework emphasizing analysis of the basic elements of an idea, experience or theory
- Coursework emphasizing the making of judgments about the value of information, arguments, or methods
- Working harder than you thought you could to meet an instructor's standards or expectations

NSSE – Enriching Academic Experiences

Both freshmen and seniors benchmark scores were significantly lower than students at peer institutions and all doctoral-extensive institutions.

Examples of activities and conditions included:

- Participating in co-curricular activities (organizations, publications, student government, sports, etc.)
- Practicum, internship, field experience, co-op experience, or clinical assignment
- Community service or volunteer work
- Serious conversations with students of different religious beliefs, political opinions, or personal values
- Using electronic technology to discuss or complete an assignment
- Campus environment encouraging contact among students from different economic, social, and racial or ethnic backgrounds

Good news from NSSE – higher OSU seniors benchmark scores on Supportive Campus Environment and Active and Collaborative Learning; average on Student-Faculty Interactions

CLA predicts expected CLA scores based on academic ability of students as freshmen (ACT/SAT score) and distribution of all CLA scores. Institution's scores are categorized into At Expected, Above, Below, Well Above and Well Below expected categories based on ranges of standard deviation from the mean. Using their categorizing strategy, OSU freshmen performed at Above Expected level overall and OSU seniors performed At Expected level, overall. The "Value Added" estimate for OSU is based on the difference in freshmen and senior performance; freshmen performed at above expected levels, seniors did not.

Improvement Efforts

Some action has been taken. In 2004, a policy was implemented by the General Education Advisory Council, requiring more writing and opportunity for faculty feedback to students on writing in general education designated courses. This policy has been "grandfathered" in, so it is too early to tell if this alone will have a significant impact for improvement of students' writing.

This year, four faculty development workshop series have been created, each focusing on a general education learning goal. In each series, faculty are working to create or revise class assignments to improve students' achievement of the learning goal.

Although the response to these workshops has been good, they involve about 70 faculty members across four topics. The largest numbers of participants are in the writing series and the critical thinking series – 19 participants each.

Assessment is not just measuring student performance, it is also planning for student learning and making program improvements to increase student learning.

Bowers ended by saying her role is to support the efforts of faculty to improve student learning through assessment. Her office, and the institution, also have to respond to external pressures to demonstrate that assessment of student learning is being used as a mechanism for improvement.

Questions followed:

Caniglia asked if Bowers had the statistics broken up by student major. Bowers replied they had it by college.

Spicer said he noticed the writing scores increased from Freshmen to Seniors. Bowers replied there was a slight increase but the average score of Seniors is 3.08 and the idea of assessment is to always try and improve. Three is basically average/moderate and she said the question would be is that acceptable or not.

Spicer commented that 15-20 years ago there was a concerted effort by administration to get the idea about writing across the curriculum out to faculty and he has not seen that recently and is rejuvenating a concerted writing effort across the curriculum being considered. Bowers replied this is being looked at but what is the best way. Her personal opinion would be for each program to think about how students in their program practice writing due to the fact it is different for different disciplines and expectations are different. These are institutional level measurements but any action has to happen at the course level.

Page said she tried to require writing in her classes but she felt you should be realistic about the expectations of faculty in that OSU is trying to become a more prestigious research university which would mean getting and administering more grants, conducting more research, more publishing, etc., and do you want to grade 20-page papers in large classes. She feels nothing is going to improve without the resources to improve it and she does not feel the CLA is something to panic about. They are not the same students, freshmen to seniors, so they are an entire different group. The freshmen ACT scores are higher and the seniors performed as expected and so it was not that they got worse as seniors from the time they took the ACT. They just did not improve as much as we would like them to. Page feels we should wait until that group of freshmen are seniors before we can say we are not doing a good job.

Barbara Miller reminded everyone that all have a Library liaison to your departments and librarians are trained in instructing information literacy, critical thinking skills, and if you want them to give a class call your liaison and ask them if they can help you.

SPECIAL REPORT: LAUNCH OF OSU EXPERIENCE WEBSITE – Lee Bird and Matt Beier

The university experience extends beyond the classroom and encompasses a broad range of opportunities, conceptualized as the Six Pillars of the OSU Experience. The "pillars" are emblematic of the comprehensive education OSU offers and serve to distill the most important components of a well-rounded education and rich collegiate experience. This website serves to combine all the resources on the OSU campus that a student needs to be successful. Offices have been organized by the Six Pillars for clarity and to create a user friendly interface. Check out each pillar page for more information. The Six Pillars include: Wellness, Academic Excellence, Finding Your Purpose, Broadening Your Horizons, Service/Civic Engagement, and Leadership. A brief description of each pillar is provided on the website. Visit the OSU Experience website at: <http://experience.okstate.edu/> (control+click) for more information.

**REPORT OF STATUS OF FACULTY COUNCIL RECOMMENDATIONS:
President Hargis, Provost Strathe, and/or Vice Presidents**

08-05-01-LRPIT *Development of an OSU Strategic Planning Process:* Pending.

The President – Remarks and Comments – Burns Hargis

The President discussed the possible relocation of certain training programs sponsored by the OSU College of Osteopathic Medicine in Tulsa to the Saint Francis Health System. The current one-year agreement with Ardent Health System, the for-profit parent company to Hillcrest Medical Center and OSU Medical Center, will expire on June 30, 2009. Hargis said the overall arching problem is the hospital has been neglected from a capital improvement aspect for a long time. In addition, the indigent care role of the hospital requires a subsidy from the State which is what exists in Oklahoma City. HCA runs the hospital which includes a \$40M subsidy. That does not exist in Tulsa. The result is, for Ardent or anyone else, a very difficult economic situation. Meanwhile our students are trying to train in that environment. The numbers to repair the hospital were all the way up to \$75M. A new hospital today would cost approximately \$1M per bed which would mean a 100 bed hospital would cost \$100M. This was not a reality. Hargis thanked Saint Francis for stepping forward and agreeing to take our residents. They recognized and appreciate the situation regarding our residency program and its value to the state of Oklahoma and the City of Tulsa. He said Saint Francis does not have the slots approved by Medicare to house the residents which means they do not get Graduate Medical Education (GME) money. OSU will have to come up with money for the first two to three years to pay the residents. They will need Legislative and higher Regents approval to accomplish this. Hargis thanked Ardent for allowing OSU time to pursue a long-term solution for its residency program.

Hargis added the school semester has started well except for the tragic deaths of three students over the Labor Day weekend. He tries to talk to as many students as possible and feels they are

enjoying the start of this year and said this was attributable to faculty and thanked those in attendance.

Rhonda Casey expressed her sincere gratitude for all administration has done for the OSU Tulsa Center for Health Sciences. She said knew it had not been easy and they tried very hard to secure the teaching hospital and because of all the problems it did not work out. Casey, a pediatrician, said she and her associate started a service at Saint Francis Children's Hospital when it opened in February as a supplement to the training the residents already had and were very well received by the administration and a great experience. She feels this will be a very positive thing if approved.

Russell asked if Saint Francis recognized OSU's clinical professors and do they have the ability to treat. Casey replied her department already has privileges there. It has open privileges. Many of OSU physicians will have to become credentialed but that should not be a problem. As far as the "professor" title they will still be employees of Oklahoma State University but will just be credentialed to practiced medicine at Saint Francis.

REPORTS OF STANDING COMMITTEES:

CAMPUS FACILITIES, SAFETY, AND SECURITY — Tom Jordan

Jordan reported that as of July 1, 2008, the OSU campus became tobacco free; however, to date, the campus is not 100 percent in compliance. This policy is not a law and needs to be treated in a different manner. No smoking within 25 feet of a building entrance was a State law and was easy to enforce. Jordan said that for this new policy to work everyone needed to help. If someone is not comfortable talking to someone about not smoking they can contact him and he will refer them to the correct person. There is also an anonymous on-line reporting system if you see a problem and do not want to handle it yourself. The website address is: www.ethicspoint.com. VP Bird said she thought it was hard for people that are addicted to tobacco to give it up and she feels we do need to be supportive; however, if people are disrespectful or do not comply with the policy call her office and they will check on it. She added it is a violation of the OSU Code of Conduct and they can be written up for a violation of policy.

RESEARCH — Leon Spicer

The Research Committee that includes Bob Larzelere, Sissy Osteen, Wei Yin, and Denver Marlow, have met once this Fall to: 1) Discuss a draft version of the new OSU Institutional Biosafety Policy and provide Dr. Steve O'Geary, *Assistant Vice President for University Research Compliance*, the committee's revisions/suggestions for improvement; if revised in time, they hope to provide a recommendation (to approve it) to the full Council during the October meeting; and 2) On the docket is a revised Draft of the Care and Use of Animals in Research, Training, Testing and Teaching Policy. They will review this document in the coming month and perhaps by November's full Council meeting, have another recommendation for approval of this new/revised policy.

Another goal of the Research Committee this academic year will be to focus on what can be done to increase the number of faculty submitting grants and improve the research environment at OSU; such as how to improve Faculty Incentives to seek grants. They are continuing to collect information with the hope of providing some sort of recommendation to the full Council by the end of this academic year.

RETIREMENT AND FRINGE BENEFITS — Terry Lehenbauer

Lehenbauer reported that several members of Faculty Council were able to attend the vendor presentations in late August for dental and vision insurance as part of the *Request for Proposals* process. It is anticipated that one dental and one vision insurance provider will be selected to provide coverage beginning in calendar year 2009. Selections for coverage will be made by employees during the annual benefits enrollment period in November. During the question and comment period, Russell pointed out that the September 2008 *News You Can Use!* published the premium rates for 2009 health care insurance. It is significant that OSU now pays for part of the health care premiums for an employee's spouse, child(ren), or family in addition to continuing to pay the full health care premiums for eligible employees. A recommendation from the Retirement and Fringe Benefits Committee in March 2008 that OSU adopt a competitive cost structure for health insurance premiums resulted in these changes in health care premiums.

Avakian asked if the tuition assistance for dependents would be discussed again. Lehenbauer replied the committee would discuss this again. Caniglia said she is a member of the University Flexible Compensation Benefits Committee and this item was brought up as well and because she is also a member of the Faculty Council Retirement and Fringe Benefits Committee they will be sending her the information collected in 2006 regarding the monetary figures on what the cost would be.

REPORTS OF LIAISON REPRESENTATIVES:

Staff Advisory Council – Danny Darnell

Darnell reported SAC is working to clarify the issue surrounding the faculty/staff tuition waiver program – specifically what fees are waived. Also, whether or not tuition at NOC-Stillwater should be waived since OSU students' tuition/fees are waived there.

They will be looking at the possibility of moving to a 4 day at 9 hours + 1 day at 4 hours work week, which is thought to be a possibility for the Spring semester. With a gradual move to a 4x10 workweek in Summer 2009.

SAC's Policy, Benefit & Budget committee may revisit the daycare on campus issue.

They also might be working with Human Resources to survey staff (and faculty? Is faculty included in this?) about leave options at OSU – specifically gifting of leave.

Distinguished Staff Nominations are due September 26. Link for the nomination form is at: <http://fp.okstate.edu/sac/DSA%20Awards%20Info/2008%20DSA%20Nomination%20Form%20with%20History.pdf>.

Awards Day is Wednesday, November 5 and they might ask Faculty Council to help.

Student Government Association – Emilee Lehenbauer

Lehenbauer said as President of SGA this year she wanted to take the opportunity to introduce herself and to present some of her goals and plans. She was SGA Vice President last year and learned much from that experience. One area she wants to focus on this year is communication with the students and making sure the SGA organization is very visible to the student body so they can take an active part in what they do. They want to be very open about all of the resources provided them and to make sure students know how to use them. She added SGA would also like to improve communication with faculty and administration as she feels items will come up during the year they can partner on and work together to continue to improve the campus. She has also taken an active role in building a great bridge with SGA and the community. She added she is from Stillwater and the community has been a very big part of her life. SGA wrote a letter to the City lobbying for a Target store to come to Stillwater and they will continue to work with the Mayor, City Council and the development team in pushing that issue and showing they definitely have student support. Another project is called “Count Stillwater” to make sure students in town know the census count is your place of residence and not where your Mom and Dad live, where they claim them on their taxes, etc. It is six months or more of residency and any full-time student should be claiming Stillwater in that census count so the City can break the 50,000 mark. The next census is in 2010 and they are beginning a marketing campaign to educate students and other members of the community. Lehenbauer said she has taken a very active in the Student Union renovation project and making sure students are very much represented in that process. They have set up a Design Advisory Group (DAG) to make sure everyone has a voice on what they want the building to be. She ended by saying she wants Council to know she is available so each body knows what the other one is working on and to have a great year.

Graduate & Professional Student Government Association – Mumbe Kithakye

Kithakye said as the President of the GPSGA she always wanted to also introduce herself to Council. She said there had been an increase in enrollment of graduate students which is good news. She wants graduate students to know they do have a voice and are represented. The GPSGA has bi-monthly meetings and through that you get a wider visitation of graduate students from the difference colleges, departments, programs, etc. so if anything arises that you would like feedback let them know.

Women’s Faculty Council – Barbara Miller

Miller reported on the following:

Endowment – They now have brochures, thanks to Suzy Thompson, to advertise the Ann Ryder & Clara Smith/Women’s Faculty Council Endowed Scholarship. They are looking for ways to advertise this endowment and Miller provided a brochure for the Council records and for anyone interested. They will be talking with Dr. Thomas at Institutional Diversity and the new Women’s Program Coordinator, Jen Macken, about ways to advertise the program. Those wishing to contribute to this endowment can do so at <http://osugiving.com/wfc/>.

Women’s Research Awards – They will be meeting with Dr. McKeever next week to discuss making their women’s research awards a part of Research Week in February. This necessitates moving their schedule for the awards forward into the fall so they might be able to announce the winners by February. Again they thanked the Deans and Provost for their last year’s contributions, and we will be sending out letters requesting contributions very soon. They gave their 5 - \$400 awards last year and hope to increase the awards this year due to the fact they have additional funds from Institutional Diversity. They are working continually on making the awards balanced throughout the colleges and between graduate and undergraduate students. They also will be working with Carol Mason, the new Women’s Studies chair, on ways to coordinate activities and promote the research awards.

Day Care Center – They have written a letter to the President and copied the Provost and Institutional Diversity, outlining previous work done on a Day Care Center Project, the current need on campus for such a facility, and benefits to faculty and staff. The Provost is speaking to Women’s Faculty Council in October on the topic, and they hope to be able to meet with Burns Hargis to fill in details as soon as he is able to meet. A copy of letter and attachments are on file in the Faculty Council Office. They invite any interested faculty, male or female, to attend the meeting with the Provost in October. The meeting will be on the OSU calendar and will be sent to all women faculty.

Emeriti Association – Larry Zirkle

The OSU Emeriti Association has recently completed an update and revision of the governing documents; the Constitution, Bylaws, and Policies & Procedures. The Association has evolved to the point that these documents did not reflect the current status and operational procedures of the organization. It was essential that these documents be updated in order to provide the framework for current operational effectiveness and future development. As a part of this process they are currently preparing job descriptions for all officers and committee chairpersons to facilitate the regular transition of leadership. Those should be completed by the end of September, 2008.

The Association Ambassadors assisted in distributing programs at the OSU Spring Graduation exercises. They are now providing hosts at the Alumni Center prior to the home football games and providing a person to serve as receptionist at the Alumni Center during lunch breaks for the staff. Emeriti have also provided assistance to the Alumni Association by stuffing materials for mass mailings.

In cooperation with the Osher Lifelong Learning Institute, the Emeriti Association Council has approved the hiring of a part-time secretary for the Emeriti Office in the Alumni Center. The

secretary will have dual responsibilities to OLLI and to the Emeriti Association. OLLI has developed a schedule of classes and seminars for the Fall beginning this month.

OSU President Hargis spoke to the Emeriti at the September 2 dinner meeting. The dinner meetings continue to be well attended.

OSU Center for Health Sciences-Tulsa – Rhonda Casey

Casey said they had recently completed the compilation of the self-study for the American Osteopathic Association accreditation for the medical school. This occurs every eight years. The evaluation site visit is in progress and they do not anticipate any deficits. Once again, she said they appreciated having a home for their residency training facility.

Old Business:

Update on OSU Academic Logo – Bob Miller

The committee on Academic Logo Design Committee (Dr. Kathy Kocan, Vet Med; Prof. Sallie McCorkle, Art; Dr. John Mowen, Marketing; and Dr. Bill Ryan, Hotel and Restaurant Administration and Dr. Robert V. Miller, Microbiology and Molecular Genetics), met on August 27, 2008 and reviewed the possible logo designs available for academic use. It was the unanimous recommendation of the committee that a single logo be authorized for use by academic units for use on stationery, business cards, and other correspondence with colleagues and sister institutions of higher learning throughout the world. This does not exclude the development of approved “special logos” for specific purposes such as the Dole Reed Center in Taos, etc.

After considering all designs, it is the recommendation of the committee that the current “System Seal” be modified for academic use to reflect a more diverse “mission triangle” that is inclusive of all the disciplines represented in the modern university that is OSU. In the spirit of this inclusiveness, we have replaced “research” with “scholarship” to reflect and acknowledge the varied forms of academic and creative activities at the university, and we have replaced “extension” with “service” to better reflect the varied ways in which the university serves all the citizens of Oklahoma. The draft is on file in the Faculty Council Office.

Caniglia suggested “est.” be placed before the date of 1890. Miller said as this is further discussed that could be considered. He added some people had also questioned the retention of the two stars as perhaps not necessary. The committee had been told it was thought there was some symbolism to the logo as it was originally drawn and they have asked the Special Collections Department at the Library to research this issue.

Miller said that, except for communication between academic units, the slant “O” will be used.

Hargis said there is so much invested in the Land Grant heritage at this university and he did not want anything to suggest we are straying from our Land Grant mission and the subject of a comprehensive research institution. He understands scholarship is clearly a part of our activity

and mission but in terms of the Land Grant mission research for the benefit of the state in which you are situated is important. Miller responded by saying these are only recommendations and he understands research versus scholarships. One of the reasons the committee changed it was because Faculty Council had made an earlier recommendation to administration that the idea of research be broadened to scholarship and they were trying to stay in those bounds.

Barbara Miller asked if it was necessary this logo be different from the seal because of reproducing it electronically. Bob Miller replied there were some legal use of the seal of items such as stationary but the committee felt particularly “system” was inappropriate on this logo.

Van Delinder thanked Miller for the committee’s report and these comments will be passed on to the administration.

Update on Ad Hoc Faculty Club Committee – Tom Jordan

Jordan reported the Chair of the Ad Hoc Faculty Club Committee is Bus Jaco and the members are Pat Knaub, Ron Beer, Bob Darcy and himself. The committee was formed last year at the request of the Faculty Council Chair, Bob Miller, and spent the first few months researching what the Big 12 and Big 10 are doing in this regard. Most schools are different and no two are alike. Many were started by alumni giving them a house, some gave endowments, etc. Jordan said there had been many attempts at OSU to form a Faculty Club and they had all failed and the committee believes they have failed because they had no services to offer. The committee has decided what might be best in Stillwater is to have a University Club which would include faculty, staff and the City of Stillwater. They are in the process of compiling information and no decisions have been made. Since the beginning of the semester the committee has met once per week and at least one person from the committee meets with someone else on campus at least once per week. A possible timetable might be to have some kind of a recommendation ready this semester to bring forward and have some form of a University Club by the beginning of the fall semester 2009.

Steve Stadler said he was the most recent president of what is officially recognized as a University Club by this University. They meet at Mexico Joe’s and there is a club account with a budget of \$3600. They were meeting in the Student Union but the charges got to the point where they had to find an alternative location to meet. He said he would be glad, as appropriate, to provide the committee with some corporate memory and ideas from that group. Jordan said they would appreciate that and the committee was aware of the account but did not think there was any money in it. More will be reported on this issue in the future.

New Business:

United Way – Lee Bird

VP Bird reported she is the Co-Chair and Pam Fry is the Chair this year along with Suzanne Burks. Bird said due to the economy giving this year would be a challenge but yet this is a year where the demand for United Way services will be greater than ever. The goal for OSU this year is remaining at \$180,000 which is the same goal as last year and was met under the

leadership of Marlene Strathe. She added they are asking the students to contribute \$25,000 and they have already begun fundraising efforts. There will be a Wellness Walk that will be held Sept. 26th which will cost \$15 for faculty and staff and students \$10 which includes a T-shirt, lunch and a great walk. The campaign will end in November. Go to the OSU United Way website (<http://unitedway.okstate.edu/>) for more information.

Student Union Bookstore Book Buy-Backs – Ron Miller

Ron Miller said there had been a request that the appropriate committee of the Faculty Council examine the idea of book buy-backs in the Student Union Bookstore. This begins one to two weeks before finals week and the pressure that puts on departments to come up with are we going to buy-back the book or not. You have to make the book decision a month or so before. The question is whether or not the whole process is pushed toward final week. One suggestion is maybe not buying back the book until after finals week.

Goetze commented that several faculty in her department are concerned and distraught over the early deadline on textbook selection. The bookstore is making them submit selections by September 22nd for spring book orders. She got caught in a situation where a new edition came out and she wanted her students to have the latest edition and the department was going to be charged \$3,000 and if they changed the book order it was June 15th for a class beginning in the fall. This is a big problem.

Van Delinder said OSU and their “sister” schools have a textbook policy that was adopted last November but she referred this issue to the Academic Standards and Policies Committee to look into the book buy-back and the book order deadline issues.

OSU International Travel Policy – Glenn Brown

Brown said in his role as the Chair of the Student Affairs and Learning Resources Committee they have been responsible for the Study Abroad discussions. He said he had a draft document forwarded to him regarding the Oklahoma State University International Travel Policy. This policy has been presented to the Outreach Council and the Instruction Council. It is apparently an effort from the Office of Risk Management, the Study Abroad Office, and the OSU Legal Council. He said there are concerns about the burden it will add to study abroad instructors and the program itself and they request before any policy is made final all of the details will be resolved. At the end of the draft document there are five different required forms but none of the forms are actually submitted with the document and therefore it is not known if these forms are two lines or two pages or more. The SALR committee is very interested in talking about this policy and particularly the details. Van Delinder referred this issue to the SALR committee so they could meet with administration and report back to Council.

The meeting adjourned at 5:00 p.m. The next regular meeting of the Faculty Council is October 14, 2008.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John Veenstra". The signature is written in a cursive style with a long horizontal stroke extending to the right.

John Veenstra, Secretary