

Russell called the meeting to order with the following members present: Brown, G, Brown, J.D., Calhoun, Caniglia, Casey, Clinkenbeard, Comer, DeSilva, Gasem, Goetze, Hickman, Jordan P., Jordan T., Kirksey, Klatt, Lacy, McCann, Miller, Bob, Miller, R., Moberly, Osteen, Page, Ramakumar, Spicer, Stadler, Suter, and Veenstra. Also present: Bryant, J., Gates, G., Kithakye, M., Krein, M., Miller, Barbara, Moore, S., Shutt, G., Weaver, J., and Zirkle, L.
 Absent: Avakian, Perkins, and Van Delinder

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Russell asked for approval of the November 11, 2008, Minutes. LaFollette corrected the Minutes to indicate that new Council members Jon Comer and Ken Clinkenbeard did attend the meeting and were omitted from the list of those present at the November meeting. Pat Jordan moved acceptance of the Minutes. Tom Jordan seconded. The Minutes were approved as corrected. Russell asked for approval of the December 9, 2008, Agenda. Tom Jordan moved acceptance of the Agenda. Pat Jordan seconded. The Agenda was approved.

REPORT OF STATUS OF FACULTY COUNCIL RECOMMENDATIONS:

President Hargis, Provost Strathe, and/or Vice Presidents

- 08-05-01-LRPIT *Development of an OSU Strategic Planning Process:* Pending.
 08-11-01-ASP *Amending “Awarding Posthumous Degrees for Doctoral Students”*
Policy: Accepted. Proposed policy modification was reviewed by the Council of Deans on November 13 and they approved the recommendation as passed by Faculty Council. Academic Affairs has modified the P&P letter and submitted it to the Executive Team for review/approval

REPORTS OF STANDING COMMITTEES:

ACADEMIC STANDARDS AND POLICIES — Mindy McCann

McCann presented the following resolution for Council’s approval:

The Faculty Council endorses the proposed modifications to Academic Regulation 1.6 and Academic Regulation 3.10.

Rationale: The modifications to both regulations are simply clarifications of Oklahoma State Regents for Higher Education (OSRHE) policies. The changes make the relevant procedures and definitions clearer to students, faculty, and administration.

**Academic Regulation 1.6 Proposed Modification
Definition of “Good Academic Standing” for Undergraduates
K. Celeste Campbell, November 14, 2008**

Rationale for Proposed Modification

Although for most purposes the official transcript provides the best documentation of academic standing at Oklahoma State University, students need additional proof of good academic standing for specific purposes. If an institutional definition of “good academic standing” is stated in the OSU Catalog, then the Office of the Registrar will be able to provide to currently enrolled students official verification of this status. The definition of “good academic standing” provided below is in accordance with Chapter 3 Policy of the Oklahoma State Regents for Higher Education (Sections 3.9.2 and 3.9.8).

Proposed Modification to Academic Regulation 1.6

The highlighted text constitutes an addition to Academic Regulation 1.6. Original text is from the University Academic Regulations section of the *2008-09 OSU Catalog*:

1.6 Good Academic Standing and Scholastic Requirements for Continuing Enrollment of a Student under Academic Probation in an Undergraduate College.

Undergraduate students must meet the GPA requirements below to be in good academic standing. Each college, department, or academic program within OSU may require higher standards for admission, retention, or good academic standing.

Total retention/graduation hours attempted	Minimum retention/graduation grade-point average required
0 through 30	1.70
31 or more	2.00

Any student not maintaining a retention/graduation GPA as indicated above will be placed on probation for one semester. At the end of that semester, he or she must have a semester GPA of 2.00, not to include activity or remedial courses, or meet the minimum standard required above, in order to continue as a student.

First year students (30 or fewer credit hours, as defined by OSRHE policy) with a retention/graduation GPA of 1.70 to less than 2.00 will be placed on academic notice. These students should remain in contact with their student academic service offices regarding special academic support services and procedures.

All courses in which a student has a recorded grade will be counted in the calculation of the grade-point average for retention purposes, excluding any courses repeated or reprimed, and excluding remedial courses and physical education activity courses. These calculations are made three times per year, to coincide with the conclusion of the fall and spring semesters, and the collective summer term. Grades submitted after these calculations are carried forward to the next calculation. (See also Academic Regulations 6.4 *Grade-point Average Calculating* and 6.13 *Academic Forgiveness*.)

A student enrolling on probation should seek help from an academic adviser and a counselor in the University Counseling Services when deciding on an academic load and extracurricular activities.

Modification Approvals

Directors of Student Academic Services October 15, 2008
Instruction Council November 14, 2008

Academic Regulation 3.10 Proposed Modifications

K. Celeste Campbell, November 6, 2008

Rationale for proposed modification

A few currently enrolled OSU students have formally declared a second (or third) degree in the same major as their first degree, but using a different option. For example,

BS Journalism & Broadcasting (Advertising Option) and BS Journalism & Broadcasting (Public Relations Option)

BS Aerospace Adm. & Operations (Professional Pilot) and BS Aerospace Adm. & Operations (Aviation Management)

We have received clarification from the Oklahoma State Regents for Higher Education that a student may not earn two degrees if both the degrees are options in the same degree program on the approved OSRHE inventory. Degrees are viewed as distinct at the major level (OSRHE inventory level III) but not at the option level (level IV). However, if students complete the requirements for more than one option, multiple options can be designated on the transcript. Options are not included on diplomas.

A student who wishes to simultaneously complete the requirements for multiple options under the same degree and major should declare multiple majors under the same degree.

Examples

Acceptable transcript entry—One degree with two majors

Degrees Awarded:

Bachelor of Science Dec 13, 2008

College of Arts and Sciences

Majors: Journalism and Broadcasting, with option in Advertising

Journalism and Broadcasting, with option in News-Editorial Journalism

Unacceptable transcript entry—Two degrees

Degrees Awarded:

Bachelor of Science Dec 13, 2008

College of Arts and Sciences

Majors: Journalism and Broadcasting, with option in Advertising

Bachelor of Science Dec 13, 2008

College of Arts and Sciences

Majors: Journalism and Broadcasting, with option in News-Editorial Journalism

Proposed modification to Academic Regulation 3.10

This proposed modification to Academic Regulation 3.10 is designed to clarify the limitations related to earning a second baccalaureate degree. Original text is from the University Academic Regulations section of the 2008-09 *OSU Catalog*:

3.10 Second Baccalaureate Degree. A student who receives a baccalaureate degree from OSU may use all applicable courses toward a second baccalaureate degree. A minimum of 30 semester credit hours of additional work, including all requirements of the second baccalaureate degree, is required. An additional baccalaureate degree may not be earned in the same major as the first degree, even if the option is different. For example, it is not possible to earn both a BS degree in Journalism and Broadcasting with an option in Advertising and a BS degree in Journalism and Broadcasting with an option in Public Relations. Completion of requirements for more than one option may be noted on the official transcript, but a second degree will not be awarded.

Deleted: The Bachelor of University Studies degree has separate requirements.

Modification Approvals

Directors of Student Academic Services October 15, 2008

Instruction Council October 24, 2008

Russell clarified this is a Resolution that endorses the action of the administration and is not a Recommendation that requires further action from administration. Also, the State Regents had already adopted this language and OSU is just trying to be consistent. The Resolution passed

unanimously by Council and will be forwarded to administration for informational purposes only.

McCann also reported the Committee is looking into some issues in trying to make Study Abroad more feasible such as possibly moving scheduling around. They are also looking at an attendance policy. Russell added he understood the attendance policy would be along the lines of students being excused from classes for university sponsored activities. McCann replied "yes".

BUDGET — Ron Miller

The Budget Committee is still trying to decide on whether to send a letter to the Athletic Director or some other form of communication regarding the subsidy of approximately \$944,000 the Department receives yearly from the Education and General University Fund (E&G). Some committee members felt the original draft letter did not go far enough and was too mild. At the last meeting it was suggested that a recommendation be made to Faculty Council that the University start reducing the Annual Athletic Payment by a set percentage every year until the contribution to Athletics from the general budget is zero. A decision should be made after the next meeting. Russell said the Council officers had discussed the budget and the University's contribution to Athletics with respect to the fact that the Football Coach had received a million dollar raise. Russell added he enjoyed having a nationally competitive football program attached to the university but he would also like to have a nationally competitive academic program in a number of areas if not the entire university. He wants to see those kinds of commitments made on the academic side of the ledger as well. He does not want the overall mission of the university to be forgotten.

Council members asked for clarification as to what the \$944,000 payment to the Athletic Department was for. Weaver said the money was used to rent Gallagher/Iba for graduation and other university related activities. It is not a loan but money given yearly to Athletics.

Ron Miller said he understood that OSU leases Athletics parking spaces at one dollar per slot and they could be charged more. Weaver said the expectation that the \$944,000 be pulled back would be that OSU would not pay any sort of use fees or anything to use their facilities. What is implied is that for graduation exercises and whatever other university educational or academic purposes, Athletics would not charge OSU. Brown said students already pay fees on the facilities and so OSU is already paying use fees. Caniglia asked if the facilities were built entirely with Athletics money. Russell replied Gallagher Hall was originally a physical education building and part of the university at a time when the student-athlete was probably here principally for their education and athletics provided the scholarship. Russell said this is probably part of a much larger issue and he thinks as the budget is discussed this is a relevant topic.

Ron Miller also reported that Joe Weaver has attended the last two Budget Committee meetings and discussed student fees, specifically the Excellence Fees. The committee is working on a recommendation for Faculty Council.

The committee is also checking into the status of the Endowed Chairs on campus.

FACULTY – Udaya DeSilva

DeSilva reported the Faculty Committee is working on several issues. Last March Faculty Council approved a recommendation entitled “Spouse/Partner Hire at OSU”. This was accepted by the administration on April 8, 2008 with the explanation that Academic Affairs will work with the Assistant Vice President for Human Resources to make the requested addition to appropriate policies and procedures and that further discussions will take place regarding expanding the employment databases available. The understanding was that this was to culminate in a Policies and Procedures letter. As no further action by administration had been taken on the issue since April, the Faculty Committee will follow-up.

The committee is also looking into some changes made to the Annual Faculty Appraisal and Development Program Form as several faculty members have expressed concerns about the changes.

The committee is also working on how different colleges handle the recently mandated labor certification procedures when hiring non-resident alien faculty members. Recent government regulations mandate the labor certification costs be borne by the employer. Some colleges have made a seamless transition to the new policy while a few colleges seem to have problems with it.

STUDENT AFFAIRS AND LEARNING RESOURCES — Glenn Brown

The Committee met November 14th and continued to discuss issues related to Study Abroad. Ms. Gerry Auel of the Study Abroad Office presented information and answered questions on the Study Abroad program. During the last academic year, total enrollment in credit earning classes decreased from 476 to 469. This occurred in spite of an increase in OSU scholarships from the Provost, colleges and departments to a total of \$329,650. Seventy-three percent (73%) of the students were enrolled in faculty-led courses, while the remainder were in long-term programs. She recommended that advertising the various short- and long-term programs must improve and to develop additional short-term classes. To that end, Ms. Auel provided a presentation on a University of Kansas incentive grant program designed to foster development of short-term classes.

The committee continues to review issues related to absences of students attending OSU sponsored events.

Next month the committee will start examining resources available to returning veterans. They would be very receptive of any comments or suggestions for their work.

The next committee meeting is Friday, December 12, 2008.

Ron Miller asked if the decline was in long-term or short-term courses. Brown replied basically short-term programs. He added his general impression is that in some college’s faculty are not encouraged to do short-term classes. Russell asked if it was not the policy of OSU to have every

undergraduate student have at least one study abroad experience in their four years. Brown replied that is the long-range goal. The short-term goal is that 25 percent should be achieved by roughly 2012.

REPORTS OF LIAISON REPRESENTATIVES:

Emeriti Association – Larry Zirkle

Dr. Zirkle presented the Annual Report of the OSU Emeriti Association.

The Emeriti Association has experienced a very successful year in 2008. The year began with the January 7, 20th Anniversary Celebration. In connection with this activity, the Emeriti Suite was remodeled and redecorated, and a video was developed summarizing the history of the Association.

Zirkle said serving as president has led him to appreciate the extent of involvement of our emeriti faculty and staff in a broad variety of service and professional activities. In the Emeriti Association they have 31 members serving as chairperson in one or more of their 28 committees, subcommittees and/or special interest groups. Several times that number is involved in serving those activities. Sixteen members serve on the Association Council holding positions as officers and councilors.

In addition, they have nine members serving on nine different Faculty Council committees, two serving as representatives to affiliated organizations, and three people serving on a University committee. Since the Association began keeping records in April 2008, 41 different members have been involved in serving as ambassadors for OSU on game days, for homecoming, and for commencement; and in providing assistance to the Alumni Association in various ways amounting to 430 hours of service. Some of the members continue to participate in and provide leadership for professional society activities, consulting, teaching classes at OSU and other places, civic groups, and benevolent, business and church activities. Zirkle said he now understands why retirees say that they are busier now than they were before they retired. It is very rewarding to observe emeriti using their time in beneficial causes in such unselfish ways.

As an Association, a major effort has involved updating the founding and operating documents. They have laid the basis for greater efficiency, growth, and service by updating and revising their Constitution, By-laws, and Policies and Procedures. Position descriptions have been developed for every officer and committee chairperson in order to expedite the transfer of leadership, assure efficiency, and provide a basis for accountability. They also approved a restructuring of the Activities Committee in order to more fairly distribute the tasks associated with the First Monday Dinners. Responsibilities for Catering and Reservations, and Programs and Activities were broken out as separate tasks. A new Facilities and Maintenance committee was established, and a policy for long-term investment of lifetime dues was approved. The Council approved an increase in annual and lifetime membership dues effective January 1, 2009. A long-sought achievement was accomplished in the hiring of a part-time office manager in cooperation with the Osher Lifelong Learning Institute.

They have held monthly dinner meetings with attendance averaging around 120. A wide variety of entertainment and interesting programs have been presented. Also, several items of concern to emeriti have been raised and are resolved or in process, dealing with such things as handicapped parking, fees at Lake Carl Blackwell, access to OSU email and other computer systems and programs, health insurance payment, etc. Several tours have been conducted to regional programs and points of interest. The International Relations Committee has been successful in increasing scholarship funds for international students, and is aggressively continuing to pursue this goal. Emphasis has been placed on contacting international graduates for support and assistance.

The Association has continued to strongly support their affiliated organizations, the Osher Lifelong Learning Institute, and the White Woods Retirement Center program.

Women's Faculty Council – Barbara Miller

Women's Faculty Council extended the deadline for applications for their research awards to December 19th and, to date, has received over 30 applications. They hope to announce winners by mid January. Helen Clements and Michele Seikel attended a Webinar on back-up child care arranged by Susan Marshall of OSU Human Resources, and will continue the daycare discussion at the January WFC meeting. They are still working on a speaker for Research Week. Miller said if anyone had a great speaker to let her know. Russell asked how many colleges contributed to the award amount. Miller replied five – Agriculture, Vet Med, HES, Education and the Graduate College. Bob Miller asked how many awards they hoped to give. Barbara Miller replied, depending on the final amount of money, it could be between five and six \$500 awards which is up from last year. Bob Miller said he thought an outstanding example of women in science is Dr. Rita Caldwell who was most recently Director of the National Science Foundation and she will be on campus February 2nd to give both a Microbiology seminar and a general seminar on her work with trying to eliminate cholera in Bangladesh. Barbara Miller said they had been working with Stephen McKeever's office in trying to identify a speaker. Russell asked when the awards reception would be held. Miller replied one afternoon during Research Week which is February 16-20, 2009, and the exact day will be announced later.

Student Publications Board – Karen Hickman

Hickman had attended the Student Publication Board meeting chaired by David Buckner. She reported the General Manager for the O'Colly search has been completed and Raymond Catalino from Ohio State University has been hired and will begin in January. The Academic Advisor search is continuing as the first round was not successful. The goal is to have this position filled by February. The position of Student Editor for Spring 2009 semester was filled with the only applicant that applied, although well qualified, David Ray Youngblood. The Board then discussed why there was only one applicant and the students that were present basically focused on the fact there was a salary reduction for this position which was reduced from \$50 per day to \$35 per day and they function five to six days a week working extensive hours. The hope of the board is that the new General Manager will assess and revise the salary budget for the student editors, writers, photographers, etc. Russell asked what the budget was for the O'Colly. Hickman said from a brief amount of information she had received it was her understanding the

members of the Board and Chair were not clear why there was a \$900,000 overage and it did not appear it was clear who was totally in charge of that funding. Marc Krein, J&B Professor, said there has been a state of influx in the school for several years and there are many changes taking place. They are getting ready to implement all the on-line information and there will be a total restructuring. He thinks there are a lot of progressive ideas going on. Russell asked if they received any money from the University. Glenn Brown replied they get the majority of their money from advertising; however, they do receive a small student fee which is \$2 per student per semester. Hickman said the current academic advisor said the advertising revenue has decreased like most other newsprint in the nation. They also mentioned that this will be the first time that the academic advisor will be paid for out of that budget.

New Business:

Resolution to Honor Dr. Theodore L. Agnew – Bob Miller

Miller reported that in May, 2007, Faculty Council passed a resolution honoring Dr. Theodore L. Agnew for his outstanding service to OSU and its faculty by placing the framed resolution and his portrait in the Faculty Council offices. Miller updated Council by reading a resolution recently presented to Dr. Agnew's family from the Will Rogers Memorial Commission in heartfelt appreciation of the work of Dr. Agnew as the first editor of *The Writings of Will Rogers*. A copy of the resolution follows:

**RESOLUTION
OF THE
WILL ROGERS MEMORIAL COMMISSION**

Whereas, Theodore Lee Agnew, Jr., Ph.D., Harvard University, enjoyed a distinguished career as a professor of American History at Oklahoma State University and as a researcher and writer, especially of the history of Methodism; and

Whereas, Dr. Agnew served as first editor of *The Writings of Will Rogers*, a project at Oklahoma State University in collaboration with the Will Rogers Memorial Commission to collect, edit, and publish all of Roger's previous published writings; and

Whereas, as project editor, Dr. Agnew worked tirelessly to formulate and effect a scholarly approach to the collecting and editing of the voluminous writings of Will Rogers; and

Whereas, Dr. Agnew's careful and diligent attention to proper historical methodology established a standard of excellence to which later staff and editors earnestly aspired; and

Whereas, Dr. Agnew laid a viable and solid foundation of proper documentary editing and research at Oklahoma State University, which led to the eventual publication of the twenty-one volumes of *The Writings of Will Rogers*, the most extensive collection of the humorist's body of published work.

Therefore, the Will Rogers Memorial Commission, duly appointed by the governor and confirmed by the Senate of Oklahoma, unanimously memorializes

Theodore Lee Agnew, Jr.

for his outstanding contributions to historical and editorial scholarship and his commitment to preserving properly the literary legacy of Will Rogers.

Resolved this first day of November, 2008, by the Will Rogers Memorial Commission, Jim Hartz, chair; Steve Turnbo, vice chair; Paul Johnson, commissioner, Steve Pazzo, commissioner; Deacon Turner, commissioner, Cara Cowan Watts, commissioner; and Kem Rogers, grandson of Will Rogers and member of the Commission.

Signed by Jim Hartz, Chair and Steven K. Gragert, Director

Miller said he thought it was gratifying to see a member of the faculty be recognized in any way and particularly in this prestigious way. He was happy to read this resolution into the record and remember Dr. Agnew's many contributions to OSU and the history profession itself.

The meeting adjourned at 3:58 p.m. The next regular meeting of the Faculty Council is January 13, 2009.

Respectfully submitted,

John Veenstra, Secretary